

*Minutes are Subject to Correction and Approval*

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The Marquette County Board of Commissioners met as a Committee of the Whole on Wednesday, August 9, 2006, at 6:30 P.M., in Room 231 of the Henry A. Skewis Annex, 234 W. Baraga Avenue, Marquette, Michigan.

Chairperson Corkin called the meeting to order. Present: Comm. Arsenault, Comm. Cihak, Comm. Heikkila, Comm. Joseph, Comm. Pellow, Comm. Struck, Comm. Wallace and Chairperson Corkin. Absent and excused: Comm. Bergdahl.

It was moved by Comm. Wallace, seconded by Comm. Joseph, and unanimously carried by voice vote that the minutes of the Committee of the Whole Meeting held on July 25, 2006 be approved.

Chairperson Corkin opened the meeting for public comment, none was forthcoming.

It was moved by Comm. Wallace, seconded by Comm. Pellow, and unanimously carried by voice vote that the Agenda be approved with addition of Item 9) USDOT/FAA Grant Offer.

It was moved by Comm. Arsenault, seconded by Comm. Pellow, and unanimously carried by voice that Claims and Accounts for the period July 30, 2006 through August 4, 2006, in the amount of \$897,806.56, and bi-weekly payroll for the period ending July 29, 2006 in the amount of \$300,806.09 be approved.

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The Committee considered a Community Corrections Grant Agreement, Steve Powers, County Administrator, explained that on July 5, 2005 the Board of Commissioners approved the Community Corrections Grant Application, which covered the Grant period October 1, 2005 through September 30, 2006, and authorized acceptance of the Grant when awarded.

The Agreement that was signed by all parties, based upon the approval of the Grant Application, extended the term of the Agreement through September 30, 2008. Because the Grant Application that was approved by the Board covered the period October 1, 2005 through September 30, 2006, the State Office of Community Corrections is requiring Board approval of the continuation of the Community Corrections Grant for the next two fiscal years, FY 2007 and FY 2008. The Grant period will cover October 1, 2005 through September 30, 2008.

It was moved by Comm. Pellow, seconded by Comm. Wallace, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the Community Corrections Grant Agreement.

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The Committee considered Architectural Services – Ishpeming Service Center – Recommend Award. Larry Gould, Facilities Manager, explained that a Request for Proposal was direct mailed to 12 firms, an ad placed in the Mining Journal, and on the County Website for Architectural/Engineering Services for Renovations of the Ishpeming Service Center. The work requires pre-designed functions, design and bid, construction and project management, and final deliverable services. Four proposals were received, and

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were scored in the ranking system by Jim Kippola, Manager of Planning, and Mr. Gould. The Firm of Northern Design Works scored the highest and is the lowest price for the work. Their proposal is less than estimated for the work and funds are budgeted in Capital Improvements. Although the Firm is not large, Mr. Gould feels they can perform the required work and in the time frame required.

Mr. Gould recommends that a Contract be awarded to Northern Design Works contingent upon the County taking ownership of the old Ishpeming Federal Credit Union Building.

It was moved by Comm. Wallace, seconded by Comm. Struck, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board award the Contract for the Architectural Services/ Ishpeming Service Center to Northern Design Works in the amount of \$19,125.00 contingent upon the County taking ownership of the old Ishpeming Federal Credit Union Building.

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The Committee considered Mid-Year Budget Amendments. Sue Vercoe, Finance Manager, explained that all Departments were requested to review their revenues and expenditures. The recommendations were prepared based on requests and information from the Departments and review of the June Budget Reports.

Ms. Vercoe explained that Budget Amendment #13 – General Fund is increased by \$488,831. The most significant adjustment is the use of the \$330,000 reserve for utility tax settlements. Also, included are adjustments to current tax revenue \$75,000, a \$7,000 increase to the Convention/Tourism Tax, CERT Grant revenue of \$23,600, and 2% gaming revenue for special programs totaling \$15,562. The transfer in from the Revenue Sharing Reserve Fund has been increased by \$37,000 to the amount anticipated.

Additional appropriation resulting from the revenue adjustments totals \$42,000. The amount budgeted for sick leave payouts has been increased by \$30,000. Funding is available for the Court Security Officer requested by Chief Judge Dennis Girard for the Ishpeming District Court. The estimated cost for the remainder of 2006 is \$13,000; this amount has been included in this amendment. Expenditure increases total \$475,038 or \$13,793 less than the revenue increase. This amount has been added to the Contingency Account.

Ms. Vercoe also explained Budget Amendment #14 – Airport Fund; #15 – Airport Stabilization Fund; #16 Water and #17 Sewer Fund; #18 – Probate Child Care Fund; #19 – Remonumentation; #20 – Forest/Recreation Fund; #21 – Search and Rescue Fund; #22 – Health Department Fund; and #23 – Commission on Aging.

It was moved by Comm. Arsenault, seconded by Comm. Pellow, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the Mid-Year Budget Amendments #13 through #23 as presented by Sue Vercoe, Finance Manager.

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The Committee considered a US DOT/FAA Grant Offer. Keith Kaspari, Airport Manager, explained that as part of a forthcoming Professional Services Agreement with Mead & Hunt, a separate Contract Agreement with the Michigan Department of Transportation, and a formal FAA Grant Agreement, these Agreements are programmed for drafting an Airport Master Plan Document for Sawyer International Airport.

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Currently, Sawyer does not have an Airport Master Plan Document to reference for future planning and Airport development. It does have a Base Re-use Plan dated 1995, and a Revised Airport Layout Plan, dated 1998. The Master Plan Project is part of Sawyer’s FY 2006 list of project with AIP Entitlement Funds.

The document will include a study of elements as listed in FAA Advisory Circular 150-5070-6B in addition to any additional studies as recommended by Staff, and as may be approved by the FAA during the Project Scope Review. During the drafting of the Master Plan Document, representatives from Mead & Hunt will provide a minimum of three meetings to allow for public input, and provide three formal update and/or progress meetings to the Board of Commissioners.

For Marquette County to meet an FAA imposed deadline to return the Grant Agreement by Friday, August 25<sup>th</sup>, Mr. Kaspari is requesting Board consideration for approval of the FAA Grant Offer for a total of \$275,000, and requires funding participation of: FAA 95% at \$256,500 / MDOT 2.50% at \$6,750 / and, Marquette County at 2.50% and \$6,750. Marquette County’s 2.50% sponsor match will be funded with the use of Sawyer’s Passenger Facility Charge.

It was moved by Comm. Wallace, seconded by Comm. Joseph, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the USDOT/FAA Grant Offer and authorize Chairperson Corkin and Civil Counsel to sign the required documents, and the County Clerk to execute the Resolutions.

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Chairperson Corkin opened the meeting for public comment, none was forthcoming.

**COMMISSIONER COMMENTS, STAFF COMMENTS AND ANNOUNCEMENTS**

Chairperson Corkin thanked all votes for their support of the three County Proposals, Commission on Aging, Central Dispatch, and Search and Rescue.

There being no further business to come before the Committee of the Whole, the meeting adjourned at approximately 8:00 P.M.

Respectfully submitted,

Connie M. Branam  
Marquette County Clerk