

*Minutes are Subject to Correction and Approval*

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The Marquette County Board of Commissioners met as a Committee of the Whole on Tuesday, March 27, 2007, at 6:00 P.M., in Room 231 of the Henry A. Skewis Annex, 234 W. Baraga Avenue, Marquette, Michigan.

Chairperson Corkin called the meeting to order. Present: Comm. Arsenault, Comm. Bergdahl, Comm. Cihak, Comm. Joseph, Comm. Pellow, Comm. Struck, Comm. Wallace and Chairperson Corkin. Absent and excused: Comm. Heikkila.

Chairperson Corkin welcomed back Comm. Joseph.

It was moved by Comm. Wallace, seconded by Comm. Pellow, and unanimously carried by a voice vote that the minutes of the Committee of the Whole Meeting held on February 27, 2007 be approved.

Chairperson Corkin opened the meeting for public comment, none was forthcoming.

It was moved by Comm. Cihak, seconded by Comm. Joseph, and unanimously carried by voice vote that the agenda be approved with the following addition: Item 11) Marinette Yachts.

It was moved by Comm. Wallace, seconded by Comm. Pellow, and unanimously carried by voice vote the Claims and Accounts for the period March 17, 2007 through March 23, 2007 in the amount of \$619,443.30 be approved.

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The Committee considered a PFC Application Amendment from Keith Kaspari, Airport Manager. Mr. Kaspari was present and explained that as a funding mechanism for the payment of Airport Capital Projects, Marquette County uses the FAA's Passenger Facility Charge (PFC) Program to pay for the County's 2.5% or 5% local share of projects. Marquette County is submitting an amendment to an Impose and Use application submitted in 2006, with the revised \$1.00 fee per enplaned (outbound) passenger, minus the airline administrative fee as approved by Congress.

In July of 2006, staff submitted an application totaling \$375,339 for projects from FY 2005-2010 with a collection authority period from September, 2006 through March, 2008. However, the FAA approved Sawyer to collect only \$150,711 for projects listed in FY's 2005 – FY 2008.

The Amendment will allow staff to revise the projects submitted last July (add: FY06 AWOS Upgrade, add: FY07 ARFF/SRE Alarm System, and due to a Fall 2006 FAA Annual Inspection, requiring staff to place an increased importance and expedite project design and construction on pavement rehabilitation, and add two projects to FY08, Runway 1 Clear Zone/Runway Protection Zone pavement, and Snow Removal Equipment). Therefore, staff is required to submit an amended application for projects as listed and are seeking Board approval.

Staff anticipates a revised collection period of April 1, 2007 – October 31, 2007, to collect local funding match for projects as listed for a revised total of \$35,842. This application is submitted with the following assumptions:

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- Marquette County continues to receive annual FAA airport entitlement funds at \$1M for FY 2007 and 2008;
- MDOT’s Bureau of Aeronautics continues to provide funding assistance at 2.50%;
- Outbound passenger numbers continue at existing or improved levels;
- Any labor and/or work stoppages, or reductions in service by the airlines may adversely impact and possibly reduce our ability to collect and make payment for Sawyer’s local share of capital projects;
- Significant events that would have impacts to civil aviation, ex: September 11, 2001 terrorist attacks; and
- Marquette County continues to receive discretionary funding support for very large capital projects.

Mr. Kaspari stated Staff is recommending approval.

It was moved by Comm. Struck, seconded by Comm. Arsenault, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the submittal of PFC Application No: 06-08-C-01-SAW as amended, to the FAA and direct Staff through the County Administrator to proceed with airport development projects as FAA and MDOT grant funds become available.

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The County Board considered a Letter in Support of Funding for Conservation Districts.

It was moved by Comm. Bergdahl, seconded by Comm. Struck, and unanimously carried by voice vote that the following letter be sent urging the legislature to fully restore the budgeted funding for the State’s Conservation Districts:

*The Honorable Mike Prusi  
State Senator  
P.O. Box 30036  
Lansing, MI 48909*

*The Honorable Mike Lahti  
State Representative  
P.O. Box 30014  
Lansing, MI 48909*

*The Honorable Steve Lindberg  
State Representative  
P.O. Box 30014  
Lansing, MI 48909*

*Dear Senator Prusi and Representatives Lahti and Lindberg:*

*It has been proposed that the funding for the local Marquette County Conservation District be eliminated from the current state budget.*

*The Marquette County Soil Conservation District provides invaluable service to the County’s landowners, and the programs served by the Conservation District contribute greatly to the conservation of the County’s land, air, and water resources. The Conservation District office utilizes programs that bring in thousands of Federal dollars in cost-share funds that are used to improve Marquette County’s environment and are spent in our local economy.*

*The Marquette County Board of Commissioners is urging the legislature to fully restore the budgeted funding for the State’s Conservation Districts.*

*Sincerely,  
Gerald O. Corkin, Chairman  
Marquette County Board of Commissioners*

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The Committee considered A-87 Central Services Cost Allocation Plan. Steve Powers, County Administrator, explained the recommendation to contract with Maximus is based on understanding of the requested work, cost, experience, timeline, and familiarity with Marquette County and Michigan. DMG Maximus proposes to complete the A-87 plans for \$11,000 for each year, the same annual cost since 2001.

The A-87 Plan is required by the federal government and must be prepared in accordance with federal policies and procedures. It is a cost allocation plan for indirect services based on actual expenditures. The County receives over \$150,000 in reimbursement for central services provided to the Friend of the Court, Family Support, Probate Child Care, and other services that receive federal and state funding. An annual A-87 Plan has been prepared for over 15 years.

The agreement has been reviewed and approved as to form by Civil Counsel and Risk Management. Civil Counsel advised the limitation on liability should be higher. Maximus increased the limit to three times the value of the fee paid (\$33,000 annual; \$99,000 term of the agreement). Sue Vercoe and Administrator Powers believe, based on the history and knowledge of Maximus, the probability of a claim exceeding the limits is remote. There have been no problems with Maximus and no need to seek any claims for payment from Maximus for unsatisfactory or unacceptable work. County, State, and Federal agencies reviewed the Cost Allocation Plan.

Sue Vercoe, Finance Manager, was present and stated that funds are budgeted in 2007. The Cost Allocation Plan is required for the County to receive \$150,000 in state and federal reimbursement. The County has been using DMG Maximus for years and has always been very happy with their services.

It was moved by Comm. Pellow, seconded by Comm. Arsenault, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board authorize Contract with DMG Maximus to prepare the A-87 Central Services Cost Allocation Plans for 2008, 2009, and 2010.

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The Committee considered a Bid Recommendation for a Folder Inserter System. Larry Gould, Facilities Manager, explained that the County is scheduled for replacement of the machine that folds and inserts mailings for several departments. Bid requests were direct mailed to vendors, advertised in the Mining Journal, and County web site. Only two bids were received as per the bid specifications.

The bids were opened and tabulated. Pitney Bowes (current vendor) is the low bidder and meets the specifications. In the bid specification, the County had asked for additional prices for two options #10 and #13 but is not recommending acceptance of either. Mr. Gould reviewed the information with the Departments who use the machine and concurred that the bid should be awarded to Pitney Bowes. It was also recommended that the bid be awarded for a 5-year lease for the model DI500 machine at \$3,564.00 per year. The bid also includes the trade-in of the exiting F356 machine. Funds are budgeted for the lease amount which includes the machine, maintenance, and training. The lease contract has been processed for legal/administrative review and is ready for signatures.

It was moved by Comm. Arsenault, seconded by Comm. Joseph, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board award Bid to Pitney Bowes for the DI500 Folder Inserter Machine at \$3,564 per year for a 5-year lease.

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The Committee discussed the length of terms for the new Road Commission members as a result of the Road Commission expansion. Gary Walker, Prosecuting Attorney, was present and reviewed the statutes with Commissioners. He discussed Section 6, subsection (2), in relation to Section 7. He stated that without going into statutory construction, he recommends the Board fix the terms of the two new positions on the Road Commission at six years. He further recommended that initially the two new positions be appointed to interim terms, which would be from the time of appointment to 12/31/07. Then reappoint at the end of 2007 to a six year term ending 12/31/13. This would stagger the Road Commission Board as required by statute, and would take care of the statutory requirements that they be appointed for six years.

Discussion followed.

It was moved by Comm. Wallace, seconded by Comm. Arsenault, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board establish the term of the two new Road Commission members at six years, and further that the County Board first appoint interim terms which will be from the time of appointment to 12/31/07, and then reappoint to the full 6-year terms ending 12/31/13.

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The Committee considered a Marinette Yacht Lease recommendation. Scott Erbisch, Sawyer Operations Manager, explained that Building 741 is located within the ALP and will remain under County ownership. Total square footage of the facility is approximately 5,200 sf. The building is provided as-is, where-is.

Lease Terms and Provisions:

- \$400 security deposit required upon lease execution.
- 5-year lease term commencing April 1, 2007.
- Years one and two will be at a lease rate of \$433.00 per month or \$5,196.00 annually.
- Years three and four will have a lease rate of \$650.00 per month, or \$7,800.00 annually.
- Year five will be \$866.00 per month, or \$10,400.00 annually.
- All utilities, building maintenance, snow plowing, lawn care, and janitorial services will be the responsibility of Marinette Yachts.

The Company is owned by Mr. John Althouse. Marinette Yachts builds custom boats and has several projects underway.

Comm. Wallace questioned whether the lease language has any tenant specifications regarding aesthetic issues. Discussion followed.

Steve Power, County Administrator, explained that the Board should use caution. There could be ramifications, such as what if the tenant does not meet the specifications.

Comm. Joseph explained that the tenants fall under Forsyth Township's jurisdiction regarding rules, regulations, and ordinances.

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Comm. Arsenault suggests that the Board look at what, or if, there is lease language dealing with basic aesthetic issues.

Scott Erbisch will follow up and bring back various lease languages that the County already has in place.

It was moved by Comm. Wallace, seconded by Comm. Pellow, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board lease Building 741 to Marinette Yachts with the lease terms and provisions as stated.

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Chairperson Corkin opened the meeting for public comment, none was forthcoming.

**COMMISSIONER COMMENTS, STAFF COMMENTS AND ANNOUNCEMENTS**

Comm. Corkin updated Commissioners regarding the Regional Jail Meeting held in Escanaba. He stated it was well attended. He explained that the State of Virginia uses regional jails, but receives State and County funding.

Administrator Powers also commented on the Regional Jail Meeting.

Comm. Struck updated Commissioners regarding the Transportation Committee Meeting held in Lansing. Discussion included a fuel tax and road issues throughout the State.

Steve Powers, County Administrator, urged Commissioners to read the MAC Legislative Updates. Administrator Powers and Comm. Corkin are responding as appropriate.

There being no further business to come before the Committee of the Whole, the meeting adjourned at approximately 6:45 P.M.

Respectfully Submitted,

Connie M. Branam  
Marquette County Clerk