

The Marquette County Board of Commissioners met as a Committee of the Whole on Tuesday, October 28, 2008, at 6:00 P.M., in Room 231 of the Henry A. Skewis Annex, 234 W. Baraga Avenue, Marquette, Michigan.

Chairperson Corkin called the meeting to order. Present: Comm. Arsenault, Comm. Bergdahl, Comm. Ciahak, Comm. Heikkila, Comm. Joseph, Comm. Pellow, Comm. Struck, Comm. Wallace and Chairperson Corkin. Absent and Excused: None.

A Salute to the Flag was given followed by the Pledge of Allegiance.

It was moved by Comm. Wallace, seconded by Comm. Joseph, and unanimously carried by a voice vote that the minutes of the Committee of the Whole Meeting held on October 14, 2008 be approved.

It was moved by Comm. Joseph, seconded by Comm. Pellow, and unanimously carried by voice vote that the Agenda be approved as presented.

Chairperson Corkin opened the meeting for public comment.

Renee Leow, Marquette County Conservation District, was present and reminded Commissioners of the Conservation District Annual Meeting to be held on Thursday, October 30, 2008 at UP Front and Company.

Jim Gallant, Skandia, was present to discuss Project Parenting Time and Pathways.

There being no further public comment, Chairperson Corkin closed this portion of the meeting.

It was moved by Comm. Arsenault, seconded by Comm. Heikkila, and unanimously carried by voice vote that Claims and Accounts for the period October 17, 2008 through October 23, 2008 in the amount of \$2,392,943.37, Bi-Weekly Payroll for the period ending October 18, 2008 in the amount of \$630,980.71, and Electronic Payments for the period totaled \$82,008.46, be approved.

Anne Giroux, Marquette County Treasurer, presented the 3rd Quarter Investment Report. She discussed the Report on Cash Investments, as required by MCL 129.96. The third quarter of 2008 will make history-investments are on the mind of all municipal treasurers and managers of public funds, with many reviewing their investment policies, practices, and portfolios. Ms. Giroux explained that her objectives in investing the County's funds, per the County's Investment Policy, have not changed: ensure the safety and security of funds, diversify, maintain adequate liquidity, and obtain the highest return on investments possible, given the other objectives. The safety and security of the County's funds has always been, and continues to be, her top priority per the investment policy. However, what investments are considered "safe and secure" has changed drastically over the past several months, and even the past year. She gave an explanation of some of the things she has been working on in light of the financial environment that we are in: Checking Accounts, Savings Accounts, Pooled Funds, Money Market Funds, Certificates of Deposit, and Government Securities.

Ms. Giroux also explained that a Request for Proposals for banking services was distributed in June. Due to the unprecedented events that occurred in the financial services industry, the RFP was put on hold. Proposals will be reviewed again in six months.

Commissioners and Staff commended Ms. Giroux for an excellent 3rd Quarter Report. Comm. Heikkila stated that Ms. Giroux has done a great job and going in the right direction. He explained safety, equity, and the right of return are our main concerns.

It was moved by Comm. Pellow, seconded by Comm. Wallace, and unanimously carried by voice vote that the 3rd Quarter Investment Report be accepted and placed on file.

The Committee considered a request to Use Unspent Marketing Funds. Scott Erbisch, Sawyer Operations Manager, was present and explained that Marquette County and Telkite Enterprises entered into a Marketing Agreement dated June 1, 2005. Via this Agreement, Marquette County allocates \$100,000 per year to be used for direct marketing costs. During the 2005-2006 program year, Telkite spent \$43,451.72 of the \$100,000 allocated. During the 2006-2007 program year, Telkite spent \$100,000 when only \$43,451.72 was allocated. In other words, after the initial two program years, Telkite was allocated \$143,451.72 and spent that same amount. At the November 7, 2006, Board meeting, the County Board made a motion and approved that the unspent marketing funds from year one be available for marketing expenses during the remaining four years of the agreement with the approval by the County Board.

Recently, Telkite has contracted with Explorer Solutions to provide market niche development work. Phase I was an intensive, community-driven process that lead to the development of three potential projects, which could be developed at Sawyer. Those who participated in the process found it to be very successful.

Telkite would like to proceed with contracting Explorer Solutions to continue with Phase II of the project. County staff recommends that this process move forward. Phase II will further develop the work performed in Phase I with the key element being the creation of a steering committee, which involves both local, regional, and international companies and guiding that committee to the creation of the project. Several local companies who have participated in Phase I have already agreed to participate in the steering committee. The cost for Phase II is \$75,000.

Telkite is requesting that the \$56,500.00 be released and allocated to this project. The remaining fee will come from the 2008-2009 budgeted funds that have already been allocated to Telkite.

Mr. Erbisch recommends that the County Board release the previously unspent marketing funds totaling \$56,500.00 to Telkite to be applied toward the fees associated with Explorer Solutions Contract for Phase II.

It was moved by Comm. Wallace, seconded by Comm. Pellow, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board release the previously unspent marketing funds totaling \$56,500.00 to Telkite to be applied toward the fees associated with Explorer Solutions Contract for Phase II.

The Committee considered a Sanitary Sewer Vacuum Truck – Pay-Off Schedule. Scott Erbisch, Sawyer Operations Manager, was present and explained that in the Fall of 2003, a five-year lease, with an option to purchase, was signed for a sanitary sewer vacuum truck. The five-year lease is now up and the final lease payment has been made.

In 2000, the Air Force approved entering into a lease for a sanitary sewer vacuum truck under the Caretaker program. This was a piece of equipment that the Air Force did not have. To deal with the many problem areas of the sanitary sewer system and other blockages, the Air Force originally used a large snake system. This system was manually operated and was staff and time intensive.

With a reduction in staff under the Caretaker program, a sanitary sewer vacuum truck was a more efficient way to handle sewer backups because it can be operated by one employee. Furthermore, it is highly effective at removing the blockages. Sawyer wwtp employees also use the vacuum truck to clean and flush the sanitary sewer lines. Each summer, approximately 50% of the mains are cleaned. This is especially important when your user base is low like it is at Sawyer. This truck is also used to assist in digging holes in utility sensitive areas such as near gas and buried electric lines.

The County has the following options:

- Turn the truck in without replacement of a new truck.
- Enter into a new lease for a new truck.
- Purchase the current truck for the remaining balance of \$125,000.

Because the sanitary sewer vacuum truck is a critical piece of equipment for operating the water and wastewater systems, Mr. Erbsch recommends retaining the current truck and to authorize the County to enter into a three-year payment plan with Jack Doheny Supplies, Inc., with annual payments of \$43,513.56, an interest rate of 4.5% (total interest paid \$5,540.68) with a final total payment of \$130,540.68.

The 2009 budget has \$37,000 for the sanitary sewer vacuum truck payment. A budget adjustment will be needed. Staff has also been advised that the first payment may be due in the fall of 2008.

It was moved by Comm. Arsenault, seconded by Comm. Cihak, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board retain the current truck and authorize the County to enter into a three-year payment plan with Jack Doheny Supplies, Inc., with annual payments of \$43,513.56, an interest rate of 4.5% (total interest paid \$5,540.68) with a final total payment of \$130,540.68.

The Committee considered a Notice of Award for Environmental Services. Keith Kaspari, Airport Manager, was present and explained as staff prepares to proceed with hangar rehabilitation, and prior to beginning demolition and construction operations, the removal of Asbestos Containing Building Materials (ACBM) needs to be removed from aircraft hangars 402, 662, 663 and 666.

Staff submitted a Request for Proposals to three known local/regional firms, as follows:

- Lakeshore Environmental Industries, Inc. of Marquette, Michigan \$17,100.00
- Pearson Asbestos Abatement Co. of Escanaba, Michigan No Proposal Received by Staff
- Quality Environmental Co. of Gladwin, Michigan No Proposal Received by Staff

Funding for this project has been approved for use by FAA Grant 2407 (received in September 2007) with concurrence from MDOT-Aero's Project Manager.

If approved, airport staff would like to provide the successful firm a Notice to Proceed to begin the work ASAP so as to allow the General Contractor to begin work in Hangars 400, 423, 424, 425, 664, 665 & 667.

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Mr. Kaspari recommends approval of the proposal by Lakeshore Environmental Industries, Inc. of Marquette, Michigan, at a price of \$17,100.00, and allow staff to provide a Notice to Proceed to Lakeshore to begin removal of the asbestos from the four hangars.

It was moved by Comm. Cihak, seconded by Comm. Pellow, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the proposal by Lakeshore Environmental Industries, Inc., of Marquette, Michigan, at a price of \$17,100.00, and allow staff to provide a Notice to Proceed to Lakeshore to begin removal of the asbestos from the four hangars.

The Committee considered a Notice of Bid Award. Keith Kaspari, Airport Manager, was present and explained that a pre-bid meeting was held on Wednesday, August 20, 2008, and on Thursday, September 25 bids were opened for a series of projects for improvement to aircraft hangars 400, 402, 423, 424, 425, 661, 662, 663, 664, 665, 666 and 667 at Sawyer International Airport.

A total of four bids were received. Staff, with consultation from MDOT-Aero and Mead & Hunt, reviewed the Base Bid Items and the Additive Bid Items, and to stay within the funding allowed in the project of \$4.5M, the bid tabs are as follows:

Bid Tabulation – As Submitted

Bidder	Base Bid	Additive Bid Items	Total
Closner Construction of Marquette, MI	\$3,999,050	\$2,567,000	\$6,566,050
Gundlach Champion of Houghton, MI	\$3,028,790	\$2,575,298	\$5,604,088
Menze Construction of Marquette, MI	\$4,115,929	\$3,183,465	\$7,299,394
Premeau Construction of Marquette, MI	\$3,631,936	\$2,084,837	\$5,716,773

Bid Tabulation – Selected Bid Items

Bidder	Base Bid	Additive Bid Items	Total Bid Price
Closner Construction of Marquette, MI	\$3,999,050	\$2,567,000	\$5,189,050
<i>Gundlach Champion of Houghton, MI</i>	<i>\$3,028,790</i>	<i>\$2,575,298</i>	<i>\$4,173,388</i>
Menze Construction of Marquette, MI	\$4,115,929	\$3,183,465	\$5,464,961
Premeau Construction of Marquette, MI	\$3,631,936	\$2,084,837	\$4,498,064

Funding for the hangar improvements has been approved by the FAA’s Military Airports Program, with Marquette County’s approval of AIP Grant Nos: 3-26-0153-2407 and 2608, with a funding formula of FAA at 95%, MDOT at 2.50%, and Marquette County at 2.50%. Staff anticipates completion of this project to take approximately 180 calendar days.

Mr. Kaspari recommends the Board approve the bid as submitted for a Notice of Award to Gundlach Champion, Inc. of Houghton, MI, for hangar renovation improvements in the amount of \$4,173,388.

It was moved by Comm. Joseph, seconded by Comm. Pellow, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the bid as submitted for a Notice of

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Award to Gundlach Champion, Inc. of Houghton, MI, for hangar renovation improvements in the amount of \$4,173,388, and authorize the Board Chair to sign all copies of the Notice of Award.

The Committee considered a Services Agreement with Mead & Hunt, Inc. Keith Kaspari, Airport Manager, was present and explained on September 7, 2007 and June 20, 2008, the Marquette County Board of Commissioners accepted FAA Grant Nos: 2407 and 2608. These two grants provide funds associated with the FY-2008 capital improvements to all large aircraft hangars at Sawyer International Airport (Hangars 400, 402, 423, 424, 425, and 661 through 667).

The agreement for services, totaling \$410,417 provides for services associated with the construction administration and inspection services necessary for the completion of the 400-Series and 600-Series large aircraft hangars.

Project completion is anticipated to take approximately 180 calendar days (weather permitting).

MDOT-Aero's project manager supports approval of the agreement for the projects.

Mr. Kaspari recommends approval of the agreements for services by Mead & Hunt, at a total of \$410,417.

It was moved by Comm. Wallace, seconded by Comm. Joseph, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the Agreements for Services by Mead & Hunt, at a total of \$410,417.00, and authorize the Board Chair to sign all copies of the agreements.

The Committee considered they considered a Professional Services Agreement (Amendment No: 3). Mr. Kaspari, Airport Manager, was present and explained that in August 2007 after Marquette County approved receipt of FAA Grant No: 3-25-0153-2407, the Board of Commissioners on Tuesday, September 11th approved an agreement with Sawyer's engineering consultant, Mead & Hunt, Inc., to begin preliminary design and planning services associated with the expansion of the passenger terminal-area parking lots. Final design was completed with Amendment No: 1, approved by the Board on February 13.

With the construction recently completed for Phase II, Mr. Kapari distributed copies of Amendment No: 3 between Marquette County and Mead & Hunt for the design-only services associated with Phase III – Parking Access and Revenue Control System for the parking lot. Additional project elements maybe included pending approval from FAA and MDOT officials.

Costs for services under Amendment No: 3 for a revenue control system are \$35,860. The agreement has been approved by MDOT-Aero's project engineer. The fees for Phase III design sercvies will be paid for by the FAA Grant (2407).

Mr. Kaspari recommends approval.

It was moved by Comm. Arsenault, seconded by Comm. Cihak, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the Agreement for Services by Mead & Hunt at a total of \$35,860.00, and authorize the Board Chair and the County Clerk to sign all copies of the agreements.

The Committee considered they considered a Professional Services Agreement. Mr. Kaspari, Airport Manager, was present and explained that in April 2008, staff submitted a Passenger Facility Charge application

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to the Federal Aviation Administration – of which, the FAA approved application number 08-09-C-00-SAW for collection authorization that began in August (2008).

One project contained in the application included improvements to the Runway 19 (south) overrun, Glideslope and VOR Access Roads. Due to the FAA determining a low priority of funding for this project using AIP Entitlement or Discretionary funds, staff requested and the FAA approved the use of funds via the above PFC application.

Mr. Kaspari distributed a copy of an agreement with Mead & Hunt to complete the Phase I (design) services for this project. Phase II (construction) is anticipated to take place during the summer of 2009. Costs for services under this agreement will be funded at 100% via the PFC program. Note: Both airlines, Northwest and American, support the improvements to these areas, via the PFC application and the airline consultation meeting.

Since this project does not involve the use of any Federal or State funds, Sawyer’s MDOT-Aero Project Manager does not need to provide approval. However, staff has reviewed the document and found the fees to be reasonable and recommends approval.

To advertise this project, anticipated for April, 2009, and since this is a project effecting aviation pavements using only PFC funding, Mead & Hunt will prepare a local bid letting in contrast with MDOT providing this task for projects related to the improvement of aviation pavements if funded with Federal, State and Local funds.

Mr. Kaspari recommends the County Board approve the Agreement for Services by Mead & Hunt at a total of \$33,700.

It was moved by Comm. Joseph, seconded by Comm. Arsenault, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the Agreement for Services by Mead & Hunt at a total of \$33,700.00, and authorize the Board Chair and the County Clerk to sign all copies of the agreements.

Chairperson Corkin opened the meeting for public comment. Jim Gallant, Skandia, addressed the Committee of the Whole regarding Pathways.

There being no further public comment, Chairperson Corkin closed this portion of the meeting.

COMMISSIONERS COMMENTS, STAFF COMMENTS AND ANNOUNCEMENTS

Chairperson Corkin reported on the Million Dollar Bash with the Lake Superior Communication and Northern Michigan University.

Comm. Struck reported on Transportation Funding and the Transportation Funding Taskforce.

Comm. Cihak questioned whether there was any recommendations regarding a State Gas Tax.

Comm. Wallace updated the Committee of the Whole regarding the Health Department Medical Director position.

There being no further business to come before the Committee of the Whole, the meeting adjourned at approximately 7:00 P.M.

Respectfully Submitted,

Connie M. Branam
Marquette County Clerk