

The Marquette County Board of Commissioners met as a Committee of the Whole on Tuesday, September 23, 2008, at 6:00 P.M., in Room 231 of the Henry A. Skewis Annex, 234 W. Baraga Avenue, Marquette, Michigan.

Chairperson Corkin called the meeting to order. Present: Comm. Arsenault, Comm. Bergdahl, Comm. Cihak, Comm. Heikkila, Comm. Joseph, Comm. Pellow, Comm. Struck, Comm. Wallace and Chairperson Corkin. Absent and Excused: None.

It was moved by Comm. Wallace, seconded by Comm. Joseph, and unanimously carried by a voice vote that the minutes of the Committee of the Whole Meeting held on September 9, 2008 be approved.

It was moved by Comm. Cihak, seconded by Comm. Pellow, and unanimously carried by a voice vote that the agenda be approved with the following addition: Item 12) Memo of Understanding-Central Dispatch Co-location with Michigan State Police.

Chairperson Corkin opened the meeting for public comment. Jim Gallant, Skandia, addressed the County Board regarding Pathways. There being no further public comment, Chairperson Corkin closed this portion of the meeting.

It was moved by Comm. Arsenault, seconded by Comm. Joseph, and unanimously carried by voice vote that Claims and Accounts for the period September 12, 2008 through September 18, 2008, in the amount of \$948,423.67, and Electronic Payments for the period which totaled \$2,975.00, be approved.

The Committee considered Approval of Emergency Action Guidelines. Teresa Schwalbach, Emergency Management Coordinator, explained that the Marquette County Emergency Management Coordinator developed these Emergency Action Guidelines to describe how different government and non-government entities will interact with each other to respond effectively during any disaster or emergency situation. These guidelines assign various emergency tasks that may or may not need to be performed during any emergency or disaster situation. Tasks are assigned to the organization(s) best suited to performing such tasks.

Ms. Schwalbach further explained that there were only minor changes in this plan to meet NIMS requirements. Once approved by the County Board the changes will be incorporated and copies made for distribution.

It was moved by Comm. Cihak, seconded by Comm. Heikkila, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board Approve the Emergency Action Guidelines.

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The Committee considered Marquette County Clerk Software Purchase. Connie Branam, County Clerk, and Brent Nault, IS Manager, were present to explain that the Circuit Court and the County Clerk have been in search of a court document imaging and retrieval system for several years. Document imaging is employed by

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the County Clerk for vital records which includes birth certificates, death certificates, and marriage licenses. The application has been very successful, and the Clerk would like to use the same technology for court records.

The problem with finding a document imaging system for the court has been that the software must cross two different systems, operating on different platforms. The court records are maintained on an IBM AS/400 system, while most document imaging systems require a Windows based operating system. Cherry LAN Systems has developed an application that crosses platforms to provide an integrated records and imaging system. The benefit is that the court records and document images are accessible from one screen and the images are linked to the court record.

The Michigan Court Connect software contains an added benefit of being internet ready. That means that individuals outside the county network can access certain portions of the court records, including the Register of Actions (ROA), and the documents associated with that case. The ROA contains a summary of all the actions taken by the court on a case. This summary, along with the associated documents, gives a clear picture of what is happening on any given case.

Cherry LAN Systems also provides the Vital Records System currently in use by the County Clerk. It has been the experience of the County Clerk and the IS Manager that Cherry LAN Systems provides solid software with good support.

It is estimated that the total cost of the project is \$32,000 for the first year. This includes an estimated \$10,850 for the hardware, \$13,350 for software, implementation, and training. The \$32,000 also includes the first year maintenance fee of \$7,800. The Copy Computer Fund will purchase the system for the full amount of \$32,000 and the County Clerk will be charged depreciation on an annual basis.

Brent Nault, IS Manager, Connie Branam, County Clerk, and Thomas Solka, Circuit Court Judge, recommend approval of this system.

It was moved by Comm. Arsenault, seconded by Comm. Joseph, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board Purchase the Michigan Court Connect Software from Cherry LAN Systems Inc. for the stated implementation price of \$32,000, and enter into a maintenance agreement with Cherry LAN Systems Inc. in the amount of \$7,800 annually.

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The Committee considered a Lease Payment Extension Request from Argonics, Inc. Scott Erbisch, Sawyer Operations Manager, explained that in early 2008 the County Board of Commissioners authorized entering into a lease with Argonics Inc. for Building 727 and Parcel AL-48. Also approved was a Building Improvement Agreement authorizing up to \$900,000 in County money to fund certain generic modifications and improvements to Building 727.

The original lease payment date was established based on the projected substantial completion date for the improvements. Occupancy was to come in either October or shortly thereafter. This timeline was also important since County dollars would have been expended and it would need to begin to recapture its investment.

As explained in the letter submitted by Mr. Pond, the construction bids came in higher than anticipated. Argonics and STS Engineering have been working with the project low bidder, Closner Construction, to bring the project costs to an acceptable level. Unfortunately, this has delayed the start of this phase of the project.

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That is why Argonics has requested the adjustment in the start date for the lease payment. At this time, none of the \$900,000 in County Funds committed for this project has been spent.

Mr. Erbisch recommends approval and authorize the request from Mr. Pond, on behalf of Bob Flood, President of Argonics, to change the lease payment.

It was moved by Comm. Cihak, seconded by Comm. Bergdahl, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board authorize the Argonics Lease Payment Extension Request from Michael Pond, on behalf of Bob Flood, President of Argonics, to change the lease payment start date from October 1, 2008 to May 1, 2009; and furthermore, this change will also adjust all other corresponding dates to reflect this modification.

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The Committee considered Aging Services for the City of Negaunee and also for the City of Ishpeming. In February, the Marquette County Aging Services was notified that the Negaunee Senior Center and the Ishpeming Senior Center did not apply for the full 2007 allocation from the Aging Services millage. The amount unrequested by the Negaunee Senior Center totaled \$5,824.72 and the amount unrequested by the Ishpeming Senior Center totaled \$3,269.

The 2008 mid-year and 2009 recommended budgets are complete. The Aging Services fund has sufficient resources to allocate the 2007 unspent funds to the 2008 agreements. Payment will be made after approval of the amendments by the Board of Commissioners.

The Aging Services Advisory Committee supports the recommendation.

Millage funds are no longer allocated on a reimbursement basis. The amounts and uses of the funds were specified in agreements between the entities responsible for the senior centers and the county of Marquette.

From 2007 to the 2009 recommended budget, the portion of the Aging Services millage going to the four senior centers has increased 26%, or \$106,000. The funds are in the Aging Services fund balance. The budget will be amended at third quarter.

It was moved by Comm. Wallace, seconded by Comm. Pellow, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board amend the Aging Services Agreement between the City of Negaunee and the County of Marquette to provide a one-time payment of \$5,824.72, and also amend the Aging Services Agreement between the City of Ishpeming and the County of Marquette to provide a one-time payment of \$3,269.

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The Committee considered 2% Requests. Steve Powers, County Administrator, explained that Department directors were asked for ideas, including the non-profits that they work with, and the following is a summary of the requests that have been received for 2% gaming monies. Additional detail is available in the Administrator's Office.

<u>Project Agency</u>	<u>Project Name</u>	<u>Amount Requested</u>
AMCAB	Meal Delivery Van	\$ 24,000

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Lake Superior Community Partnership	Iron Ore Heritage Trail	\$ 10,000
Marquette County Aging Services	Retired and Senior Volunteer Program	\$ 5,000
Marquette County Health Department	Pregnant and Parenting Teen Program	\$ 2,500
(KBIC only)	Dental Health Education	\$ 8,000
Marquette County (KBIC only)	U.P.S.E.T.	\$ 30,000
Marquette County (KBIC only)	Undesignated	\$ 75,000
Upper Peninsula Children’s Museum (non-profit) (Sault request only)	Upper Peninsula Children’s Museum Youth Empowerment Programming	\$ 20,000

Mr. Powers further explained he has received two additional requests for 2% gaming monies: One from the Superior Watershed Partnership Youth Conservation Program in the amount of \$25,000; and the other from the Marquette County YMCA in the amount of \$75,000. Mr. Powers explained that both requests have to be reviewed by Civil Counsel to ensure that County funds can legally be spent on these programs. He recommends adding these, subject to review by Civil Counsel.

It was moved by Comm. Arsenault, seconded by Comm. Pellow, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the 2% Requests as listed above, and including the Superior Watershed Partnership Youth Conservation Program and the Marquette County YMCA, subject to review by Civil Counsel.

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The Committee considered scheduling an ORV Public Hearing. Steve Powers, County Administrator, and Harley Andrews, Civil Counsel, explained that the new off-road vehicle (ORV) law requires counties to readopt an ordinance if the Board of Commissioners wishes to allow operations of ORV’s in county road right of ways. A public hearing on the ordinance is required. The law requires that the County Clerk send notice of the public hearing on a proposed ordinance by certified mail to the County Road Commission and Michigan Department of Natural Resources at least 45 days prior to the public hearing held by the Board of Commissioners.

If the County Board wishes to readopt an ordinance, Mr. Powers recommends that the Board reschedule the November 11 Committee of the Whole meeting to November 12 and hold the public hearing at that time. November 11 is Veterans Day and a county holiday.

Prior to November 12, staff will prepare an ordinance for consideration. Input will be available from the townships that choose to comment and from the Road Commission. All townships have been contacted regarding the state law.

It was moved by Comm. Wallace, seconded by Comm. Bergdahl, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board reschedule the November 11, 2008 Committee of the Whole meeting to November 12, 2008 and hold the ORV Public Hearing at that time.

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The Committee considered a Memorandum of Understanding for the Central Dispatch Co-location with Michigan State Police. Joe Van Oosterhout, Central Dispatch Manager, was present and explained that since 1977, Marquette County Central Dispatch has been located in the Michigan State Police Negaunee Township Post. In 1998, the partnership was formalized in a five-year agreement. In 2003, the agreement was renewed. The partnership between Marquette County and Michigan State Police over the 30 years has been outstanding and mutually beneficial. Michigan State Police (MSP) provides Central Dispatch with use of state equipment and space. When county supervision is unavailable, MSP shift commanders provide necessary oversight.

The payment from Marquette County is based on equipment and operating expenses. In the past, the expenses were paid by MSP or offset by Central Dispatch expenditures such as space renovations, consulting services, and equipment. MSP is requiring a more formalized and exact cost accounting agreement than with the past partnership.

There are two items that are problematic to Central Dispatch. The first is ownership of dispatch work stations. MSP believes Marquette County owns two works stations; Joe Van Oosterhout, Central Dispatch Manager, has responded to MSP that Marquette County owns three work stations. If MSP agrees, Marquette County's payment would increase from \$16,200 to \$23,302. The second item is supervision of dispatchers. Currently, uniformed MSP sergeants supervise dispatch operations when Marquette County supervision is unavailable. The memorandum changes the supervision to civilian regional dispatchers.

The current agreement expires September 30, 2008. MSP is requesting Marquette County consideration or the agency will consider the agreement to have expired. The recommended action includes proposing amendments that work station ownership and supervision are unresolved and will be negotiated further between MSP and Marquette County by 2009.

There will be a separate lease forthcoming from the Michigan Department of Management and Budget that will have additional expenses for use of the space. While the increase from the current amount of \$7,000 and the lease expenses are significant, the co-location remains cost effective for Marquette County in 2009.

Marquette County will pay the Michigan State Police up to \$23,302 for use of MSP supervision and equipment. The funds are budgeted in Central Dispatch. The current agreement requires payment of \$7,000.

It was moved by Comm. Arsenault, seconded by Comm. Heikkila, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the Memorandum of Understanding with Michigan State Police for October 1, 2008 to September 30, 2009 for \$23,302; including language regarding ownership of work stations and supervision of dispatchers. And further, if necessary, a document signed prior to September 30, 2008.

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Chairperson Corkin opened the meeting for public comment. Jim Gallant, Skandia, addressed the County Board regarding Pathways. There being no further public comment, Chairperson Corkin closed this portion of the meeting.

COMMISSIONERS COMMENTS, STAFF COMMENTS AND ANNOUNCEMENTS

Comm. Struck announced and spoke briefly on two upcoming events: 1) the 2008 Emergency Medical Services 27th Annual Educational Conference – Thursday, Friday, Saturday, Sunday, September 25, 26, 27 & 28,

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2008, Northern Michigan University, Marquette, Michigan; and 2) the Transportation Funding Task Force will be meeting September 29, 2008 at Northern Michigan University Center, 2nd Floor, 9:00 a.m. – 5:00 p.m.

Comm. Wallace distributed information and spoke briefly regarding the structure of the Marquette County Health Department and information regarding National Child Abuse & Neglect.

Comm. Heikkila reminded families and seniors in Marquette County of the economic stimulus program. Forms are available at the IRS office and the Peter White Public Library. The application to apply for the incentive payment is due October 15, 2008.

Chairperson Corkin announced that the Iron Ore Heritage Recreation Authority invites all to share in the celebration of two milestones: The opening to the public of the Republic Wetlands Preserve, and the opening of Phase I of the Iron Ore Heritage Trail. On Wednesday, October 8, 2008, at 9:00 a.m. at the Republic Township Hall, 110 Kloman Avenue, Republic, Michigan. The Iron Ore Heritage Authority will provide transportation into the Republic Wetlands where an official ribbon cutting and opening ceremony will take place. Following at 2:00 p.m. at the Negaunee Senior Center, 410 Jackson Street, Negaunee, Michigan, the official opening of Phase I of the Iron Ore Heritage Trail.

Steve Powers, County Administrator, announced a breakfast meeting on Thursday, September 25, 2008 at 8:00 a.m. and again at 10:00 a.m., Holiday Inn, Marquette, Michigan, to hear presentations regarding Aviation Growth at Telkite Technology Park and Sawyer International Airport.

There being no further business to come before the Committee of the Whole, the meeting adjourned at approximately 7:00 p.m.

Respectfully Submitted,

Connie M. Branam
Marquette County Clerk