

Minutes are Subject to Correction and Approval

The Marquette County Board of Commissioners met as a Committee of the Whole on Tuesday, June 9, 2009, at 6:00 P.M., in Room 231 of the Henry A. Skewis Annex, 234 W. Baraga Avenue, Marquette, Michigan.

Chairperson Corkin called the meeting to order. Present: Comm. Arsenault, Comm. Bergdahl, Comm. Cihak, Comm. Heikkila, Comm. Joseph, Comm. Pellow, Comm. Struck, Comm. Wallace and Chairperson Corkin. Absent and Excused: None.

It was moved by Comm. Wallace, seconded by Comm. Cihak, and unanimously carried by a voice vote that the minutes of the Committee of the Whole Meeting held on May 26, 2009 be approved.

It was moved by Comm. Cihak, seconded by Comm. Pellow, and unanimously carried by voice vote that the Agenda be approved with the addition of Item 15) Notice of Bid Award.

Chairperson Corkin opened the meeting for public comment, none was forthcoming.

It was moved by Comm. Arsenault, seconded by Comm. Joseph, and unanimously carried by voice vote that Claims and Accounts for the Period May 29, 2009 through June 4, 2009 in the amount of \$428,767.90, and Bi-Weekly Payroll for the Period ending May 30, 2009 in the amount of \$669,480.01 be approved.

Pat Manley, Marquette County Register of Deeds, and a Representative for the 2009 Celebration of Anatomy of a Murder, was present and updated Commissioners on the Celebration of 50 years – Anatomy of a Murder. Ms. Manley explained that there are several subcommittees organized for various events. The subcommittees include participation in Big Bay, Ishpeming, Marquette, and Michigamme. Ms. Manley announced that this celebration is a big event, and is generating a lot of excitement. Ms. Manley explained several of the scheduled events.

Comm. Struck commended Ms. Manley for her participation of Anatomy of a Murder Activities. He asked if there is anything the Board of Commissioners can do to assist with the Celebration. Please do not hesitate to ask.

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The Committee considered a memo to Waive the Credit Card Acceptance Policy for Parking at Sawyer. Anne Giroux, Marquette County Treasurer, explained that on June 17, 2008 the Board adopted a Credit Card Acceptance Policy which states:

Those County Departments and elected officials who choose to accept payment by financial transaction devices shall enter into an agreement with a third-party processor acceptable to the County Treasurer, wherein the third-party processor will pass all transaction costs in other application costs associated with the acceptance of financial transaction devices on to the customer via a convenience fee.

The new gated airport parking system will require payment by cash or credit card. Sawyer staff believes, and Ms. Giroux concurs, that passing a convenience fee on to the customer will be impractical and cumbersome for this type of transaction. Ms. Giroux recommends the convenience fee be waived.

Discussion followed.

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It was moved by Comm. Arsenault, seconded by Comm. Struck, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board waive the convenience fee requirement included in the Credit Card Acceptance Policy for Airport Parking transactions.

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The Committee considered Acceptance of the 2% Distribution. Warren C. Swartz, Jr. President, Keweenaw Bay Indian Community, on behalf of the Keweenaw Bay Indian Community, requests the County Board accept payment in the amount of \$74,125.30. This payment is part of the 2% Distribution from the Marquette Ojibwa II Casino and it is requested that it be allocated to the following:

- U.P.S.E.T. \$40,000.00
- Health Department \$12,000.00
- Superior Watershed Partnership \$22,125.30

Unfortunately, the requests for the Aging Service for \$6,500.00, the GREAT for \$10,000.00 and the Undesignated Request for \$75,000.00 were not funded.

It was moved by Comm. Wallace, seconded by Comm. Arsenault, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board accept the 2% Distribution and authorize an agreement between Marquette County and the Superior Watershed Partnership to pass through the distribution of \$22,125.30.

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The Committee considered a Water and Wastewater Study – Request for Proposals. Scott Erbisch, Sawyer Operations Manager, was present and explained that the K.I. Sawyer Water and Wastewater Department recently sought proposals for a water and wastewater system study. The Request for Proposals was advertised twice in the Mining Journal and was also placed on the County’s website.

Bidders were asked to provide a bid price and a include bid alternative prices for an energy audit and vibration analysis. Bidders were advised that the selection process will be pursuant to Section VII of the Purchasing Policy, which has the selection process evaluating the skill or ability of the entity, the demonstrated competence, familiarity of the subject, professional qualifications, and cost. Cost shall not be considered the only factor in reviewing the proposals. The bids received are listed below:

<u>Company</u>	<u>Location</u>	<u>Based Bid</u>	<u>Alternatives</u>	<u>Total Proposal</u>
AECOM	Marquette/Iron River	\$26,426.50	Included	\$26,426.50
Donahue & Tri-Media	Sheboygan, WI & Marquette	\$24,980.00	\$ 3,780.00	\$28,760.00
Wilcox	Escanaba	\$28,000.00	\$ 6,000.00	\$34,000.00
C2AE	Escanaba	\$32,004.00	\$ 8,400.00	\$40,404.00
Tri-Media	Marquette	\$39,500.00	\$15,000.00	\$54,500.00

The water study is intended to provide an overview and evaluation of the water supply, storage, and distribution system and to identify capital and operational improvements needed over the next 20 years. The

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wastewater study is intended to get an overview and an evaluation of the existing wastewater collection and treatment system to identify capital, administrative, and operational improvements over the next 20 years.

In both studies, the objective is to develop prioritized long-term improvement plan and opinions of costs and to review rates and how to best pay for the upcoming needs. This study will also look into and recommend financing options tied to rate structures, and how best to accomplish the long-term goals. Once awarded, the project is to be completed within 120 days.

The proposals were evaluated and discussed by a review committee. It was unanimously recommended that AECOM be awarded the project with a total bid of \$26,426.50. The review committee further felt that the energy audit and vibration analysis were critical components in preparing an accurate report and final recommendations and need to be included in the project. References were also contacted and highly recommended AECOM. AECOM is not only the low total bid, but also has significant expertise in both water and wastewater systems.

Mr. Erbisch recommends the project be awarded to AECOM with a total proposal of \$26,426.50. This project is funded in 2009 water and wastewater budgets and falls within the budgeted amount.

It was moved by Comm. Joseph, seconded by Comm. Arsenault, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board award the Water and Wastewater Study Project to AECOM with a total proposal of \$26,426.50.

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The Committee a USDOT/FAA (ARRA Stimulus Tentative Allocation). Keith Kaspari, Airport Manager, was present and explained that on about January 28, 2009, Sawyer staff submitted a list of five projects to the Detroit office of the FAA for their consideration for funding with federal ARRA Stimulus funding. While no Stimulus fund would be guaranteed for Phase II construction, the FAA strongly recommended that staff proceed with completing design services associated with the construction of an on-airfield lighting vault and Phase I taxiway lighting improvements. Project design services would be completed with funds received with receipt of FAA Grant No: 2809 on February 17, 2009.

On Wednesday, May 20th staff received formal notification from Congressman Stupak, and Senators Levin and Stabenow for Sawyer to receive \$1,700,000.00 in federal funds through the American Recovery and Reinvestment Act (ARRA).

Prior to receiving the formal FAA Grant offer, a Tentative Allocation of funding in advance of FAA Grant Agreement 3-26-0153-2909 which will provide funding for the above project, with the funding allocation anticipated to be as of June 3, 2009, as follows:

- ARRA via the FAA Airport Improvement Program at 100% or \$1,700,000.00
- MDOT (No State Funding is Anticipated)
- County of Marquette (No Local Match is Anticipated)

Mr. Kaspari further explained that to expedite the return of the Tentative Allocation and FAA Grant document 2909 to the Detroit Office of the FAA, airport staff is requesting final approval on the following: 1) To provide approval of Tentative Allocation document at \$1.7M; 2) To provide approval of future FAA Grant Agreement 3-26-0153-2909 and Resolution; and 3) Approve a possible increase in the form of a revised Tentative Allocation or FAA Grant Agreement.

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It was moved by Comm. Cihak, seconded by Comm. Struck, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board provide approval of the Tentative Allocation document at \$1.7M, and authorize Chairperson Corkin and Civil Counsel to provide signatures to the documents; 2) Provide approval of future FAA Grant Agreement 3-26-0153-2909 and Resolution, to be signed by the County Clerk; and 3) Approve a possible increase in the form of a revised Tentative Allocation or FAA Grant Agreement, pending the ability of the FAA to provide additional funding to cover the costs of the construction, and the construction administration and inspection services by Mead & Hunt staff.

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The Committee considered a Contract Agreement – MDOT. Keith Kaspari, Airport Manager, was present and explained that staff is awaiting the arrival of FAA Grant No: 3-26-0153-2909 to provide for FY-2009 project funding through the FAA’s Airport Improvement Program via the American Recovery and Reinvestment Act. The MDOT Contract No: 2008-0490 is for Lighting Vault Construction and Improvements to Sawyer’s Taxiway Lighting System. Project funding is as follows:

- FAA at 100% or \$1,700,000.00;
- MDOT anticipated to be 0% or \$0.00; and
- Marquette County anticipated to be 0% or \$0.00

Staff is recommending the Board approve this request in advance of taking actual receipt of the Agreement.

It was moved by Comm. Pellow, seconded by Comm. Cihak, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board provide approval of MDOT Contract Agreement No: 2009-0490 between Marquette County and MDOT for the Lighting Vault Construction and Improvements to Sawyer’s Taxiway Lighting System, and authorize the Board Chair and the County Clerk to sign the documents.

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The Committee considered a Professional Services Agreement (Mead & Hunt, Inc.) for Construction Administration and Inspection (CA&I) for Runway 1/19 Concrete Slab Replacement (Phase III) and Taxiway Joint Rehabilitation. Keith Kaspari, Airport Manager, was present and explained that with future receipt of FAA Grant No: 3109 with the Federal Aviation Administration, is an agreement between Marquette County and Mead & Hunt, Inc. for professional services at Sawyer International Airport. This agreement will provide Construction Administration and Inspection (CA&I) services for the following project: 1) Full depth reconstruction of approximately 44 pavement slabs on Sawyer’s runway, approximately 66 partial-depth repairs on Taxiways A, C & D, and relocation of 1,700 feet of perimeter fence adjacent to the FAA’s Localizer antenna.

Services under this agreement will be completed with funding under receipt of USDOT/FAA Grant No: 3109. Costs for services for this agreement shall be a not to exceed amount of \$70,610. Staff is awaiting the approval of the agreement by MDOT’s project engineer which is anticipated for the week of June 8, 2009. Staff recommends approval.

It was moved by Comm. Cihak, seconded by Comm. Arsenault, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve, pending approval by MDOT’s Project Engineer, the agreements for Construction Administration and Inspection services by Mead & Hunt, Inc. for a

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total of \$70,610.00, and authorize Chairperson Corkin and the County Clerk to sign all copies of the agreements.

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The Committee considered a Professional Services Agreement (Mead & Hunt, Inc.) for Construction Administration and Inspection (CA&I) services for an on-field lighting vault, and Phase I improvements to the taxiway lighting. Keith Kaspari, Airport Manager, was present and explained that with receipt of the Tentative Allocation agreement with the Federal Aviation Administration, is an agreement between Marquette County and Mead & Hunt, Inc. for professional services at Sawyer International Airport. This agreement will provide Construction Administration and Inspection (CA&I) services for the following projects: 1) Construction of an on airfield lighting vault, and Phase I Improvement to the taxiway lighting system for the south-half of Taxiway Alpha, and Taxiways Charlie, Delta, Echo and Foxtrot.

Additional elements within the project include a lighting protection system, lighting controls located in the control tower, vault and the operations office in the fire station. Additionally, new constant current regulators for both the runway and taxiways are included with the construction of the lighting vault. Complete with Phase II of the project, anticipated for the summer of 2010 and FY-2010, this project will provide for the installation of energy-saving LED lights on all airfield taxiways.

Services under this agreement will be completed with funding under receipt of USDOT/FAA Grant No: 2909 and the American Recovery and Reinvestment Act. Costs for services under this agreement shall be a not-to-exceed amount of \$150,660.00. Approval of the agreement has been given by MDOT's project engineer. Staff recommends approval.

It was moved by Comm. Arsenault, seconded by Comm. Struck, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the Professional Services Agreement (Mead & Hunt, Inc.) for Construction Administration and Inspection Services for construction of an on-airfield lighting vault, and Phase I improvements to the taxiway lighting of Taxiway Alpha, and Taxiways Charlie, Delta, Echo and Foxtrot, in the amount of \$150,660.00, and authorize Chairperson Corkin and the County Clerk to sign all copies of the agreements.

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The Committee considered a Professional Services Agreement (Mead & Hunt, Inc.) – Phase I services for the design of a water utility supply line. Keith Kaspari, Airport Manager, was present and explained that the agreement is between Marquette County and Mead & Hunt for professional engineering, consulting and planning services at Sawyer. The agreement provides services for the following projects at Sawyer International Airport, as per the Engineer's Drawing and Project Scope: 1) Phase I services for the design of a water utility supply line, that will provide the supply of water to prepare for the future installation of a fire suppression system for the 600-Series large aircraft hangars.

Phase I design services will be completed using Sawyer's FY-2008 funds via FAA Grant No: 3-26-0153-2608 and the FAA's Military Airports Program.

Costs for services under this agreement are \$178,687. Staff is awaiting the approval for the agreement by MDOT's project engineer, yet is anticipated for the week of June 8, 2009. There is no additional impact to the project budget. The above fee for services is covered by FAA Grant No: 2608. The local match for this project will be derived from Sawyer's stabilization account when FAA Grant No: 2608 was received last year. Staff recommends approval.

It was moved by Comm. Struck, seconded by Comm. Arsenault, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the Professional Services Agreement

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(Mead & Hunt, Inc.) Phase I for design services for a water utility supply line with a not-to-exceed total of \$178,687.00, and authorize Chairperson Corkin and the County Clerk to sign all copies of the agreements.

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The Committee considered a Notice of Bid Award. Keith Kaspari, Airport Manager, was present and explained that a mandatory pre-bid meeting was held on Monday, May 18, 2009, and on Wednesday, June 3, 2009, bids were opened for the construction of a project funded by the American Recovery and Reinvestment Act. A total of three bids were received at the offices of Mead & Hunt in Lansing. Staff, with consultation from MDOT-AERO and Mead & Hunt, reviewed the base bid and to stay within the funding allowed in the project of \$1.7M, the bids are as follows:

(Note: Engineer's estimate \$1.68M)

<u>Bidder</u>	<u>Total</u>
1. J. Ranck Electric of Sault Ste. Marie, Michigan	\$1,783,605.50
2. All State Electric of Jenison, Michigan	\$1,968,060.00
3. Van Ert Electric of Wausau, Wisconsin	\$1,974,481.50

This project includes the following elements:

1. Funding for the Phase II construction of an on-filed lighting vault, complete with new airfield regulators; (Runway regulators are nearing 35 years old).
2. Taxiway lighting improvements for the south-half of Taxiway Alpha, and additional Taxiways Charlie, Delta, Echo and Foxtrot;
3. Airfield lighting controls with controls located at the lighting vault, airport operations and maintenance office and the air traffic control tower cab; and,
4. Airfield grounding protection to protect the system from airfield lighting strikes.

Lighting improvements have been approved by the FAA's Airport Improvement Program via the ARRA Stimulus Program with Marquette County's future approval of AIP Grant No: 3-26-0153-2909, with a funding formula of FAA at 100%.

As of the above date, staff believes that no State or Local match is required. Staff anticipates the project to begin on or about Monday, July 6, 2009, with completion to take approximately 90-calendar days weather permitting.

Concurrences of the award have been received from Mead & Hunt, with the approval from MDOT anticipated for the week of June 8, 2009.

It was moved by Comm. Bergdahl, seconded by Comm. Heikkila, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the Bid as submitted for a Notice of Award, pending approval by MDOT, to J. Ranck Electric of Sault Ste. Marie, Michigan, for Airfield Lighting Improvements in the not-to-exceed amount of \$1,783,605.50, and pending the FAA's concurrence to possibly provide additional ARRA Funds to comply with the bid as received, and the amount of the construction administration and inspections services by Mead & Hunt, and authorize Chairperson Corkin to sign all documents where indicated once received; and further that the Committee of the Whole recommend the County Board provide approval so that if the FAA is unable to provide additional ARRA Stimulus Funding, then provide the approval of staff to direct Mead & Hunt Engineers to reduce the scope of the project to entail staff to complete construction, and construction administration and inspection services with the funding available at \$1.7M.

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Chairperson Corkin opened the meeting for public comment. Pete Mackin, Chocolay Township spoke regarding Aging Services and the State Budget.

There being no further public comment, Chairperson Corkin closed this portion of the meeting.

COMMISSIONER COMMENTS, STAFF COMMENTS, AND ANNOUNCEMENTS

Chairperson Corkin reported on the Business after Hours Event at Sawyer Airport. He commended and thanked all those who organized the event.

Comm. Struck commended Keith Kaspari, Scott Erbisch, and staff on the number of activities planned at Sawyer.

Chairperson Corkin announced that another email has been sent to the State regarding the importance of revenue sharing to Marquette County and all Counties in Michigan.

There being no further business to come before the Committee of the Whole, the meeting adjourned at approximately 7:00 P.M.

Respectfully Submitted,



Connie M. Branam
County Clerk