

**ORGANIZATIONAL MEETING – TUESDAY JANUARY 7, 2020 – 6:00 P.M. – COMMISSIONERS ROOM 231, HENRY A. SKEWIS ANNEX, MARQUETTE, MI 49855.**

**1. CALL TO ORDER – SALUTE TO THE FLAG – PLEDGE OF ALLEGIANCE.**

- Call to Order by Pro-Tem Gerald O. Corkin at 6:00 p.m. – Room 231 Henry A. Skewis Annex, Marquette. Salute to the Flag followed by the Pledge of Allegiance.
- Present: Comm. DePetro, Comm. Derocha, Comm. Adamini, Comm. Corkin, Comm. Nordeen and Comm. Alholm. Absent and excused: None.

**• Election of Chairperson Conducted by the County Clerk**

**Clerk, Linda Talsma** asked Commissioners for nominations for the position of Chairperson. Comm. DePetro nominated Comm. Corkin for Chairperson, second by Comm. Derocha. It was unanimous that Comm. Corkin be elected as the Chairperson. Motion adopted.

Clerk Talsma turned the meeting over to Chairperson Corkin. Chairperson Corkin thanked the Commissioners for their support and stated it’s a pleasure working with this Board!

**• Election of Vice-Chair**

**Chairperson Corkin** requested nominations for Vice-Chair. Comm. Nordeen nominated Comm. Derocha for Vice-Chair, second by Comm. Alholm. It was unanimous that Comm. Derocha be elected as the Vice-Chair.

**2. APPROVAL OF THE MINUTES:**

**Board Action:** Comm. DePetro moved to approve the minutes from the Regular Meeting held on December 17, 2019. Second by Comm. Adamini. Motion adopted (6-0)

**3. PROCLAMATION, PRESENTATIONS AND AWARDS**

**4. APPROVAL OF THE AGENDA:**

**Board Action:** Comm. Alholm moved to approve the agenda as presented. Second by Comm. Nordeen. Motion adopted (6-0)

**5. PUBLIC COMMENT:**

- **George LaBlonde, Marquette,** requested time to speak on item 10b) Superior Extrusion.
- **Undersheriff Willey presented the following:**  
**Search & Rescue** ~ Powell Twp. – stranded motorist Co Rd 510; Ely Twp. – stranded hunter; Ishpeming City – stranded snowmobiler; Marquette Twp. – stranded snowmobiler; Sands Twp. – stranded snowmobilers  
**Rescue 131** ~ Negaunee Twp. – Personal Injury; Negaunee City – Personal Injury; Humboldt Twp. – Personal Injury; Sands Twp. – Personal Injury accident; Forsyth Twp. – structure fire.  
**Road Patrol** ~ 301 Calls for service, 42 Complaints, 64 Accidents, 69 Citations, 23 Arrests.  
**Jail** ~ Average daily population for December 112
- **John Kovarik, Richmond,** circulated a resolution for consideration “Resolution to declare Marquette County to be a Second Amendment Sanctuary County”.

**6. REVIEW OF CLAIMS AND ACCOUNTS:**

**Board Action:** Comm. Derocha moved to approve total expenditures for the period December 13, 2019 through January 2, 2020 was \$702,297.90; and Biweekly Payroll for the period ending December 28, 2019 was \$724,341.89. Second by Comm. Alholm. Motion adopted (6-0)

**7. PUBLIC HEARING – None.**

**8. PRIVILEGED COMMENT – None.**

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**9. INFORMATIONAL ITEMS:**

**a. MDEQ Air Quality Pending Permits**

**Board action:** Comm. Alholm moved to accept the informational item for filing. Second by Comm. Nordeen. Motion adopted. (6-0)

**10. ACTION ITEMS:**

**a. Aircraft Emergency Response Agreement & Public Safety Building Lease Recommendation**

**Duane DuRay, Airport Manager**, was present to explain the following: The Aircraft Emergency Response Agreement and the Public Safety building lease with Forsyth Township expires December 31, 2019. Joe Boogren, Supervisor of Forsyth Township, advised staff that Forsyth Township would like to continue to operate out of the Sawyer Public Safety building and they would like to continue the Aircraft Emergency Response Agreement. We have also discussed terms for the continuation of the Agreements which are presented in the recommendation below:

**Public Safety Building Lease Recommendation**

Approve entering into a two-year lease with Forsyth Township for the continued use of the Sawyer Public Safety building (Parcel B1-S). Other than the term of the Agreement, there are no recommended changes. Some of the highlights of the Agreement include, but are not limited to, the following:

- Term – Two (2) year lease from January 1, 2020 through December 31, 2022.
- Annual rent of \$1.00

Forsyth Township Responsibilities:

- Forsyth Township to be responsible for all utilities, snow removal, mowing, custodial, and building maintenance.
- Continued use of firefighting equipment provided by the Lessor.
- Provide required insurance for Worker’s Disability Compensation insurance and any other insurance that may be required by Risk Management.

Marquette County Responsibilities:

- Will provide appropriate insurance coverage for the building.
- Assist with heavy equipment in the relocation of large snow piles in the parking area so long as it does not interfere with normal operations of equipment and staff.
- Allow Forsyth firefighting personnel access and use of the airport air tank filling station.

**Aircraft Emergency Response Agreement Recommendation:**

Approve entering into a two-year Aircraft Emergency Response Agreement.

The primary purpose of the Agreement is to provide firefighting and rescue capabilities supplemental to those which can be provided by Sawyer Airport personnel in aircraft emergencies.

Highlights of the Agreement:

- Term – Two (2) year lease from January 1, 2020 through December 31, 2022.
- Annual payment from Marquette County of \$15,000 (\$3,750 to be paid each quarter.)
- Reimburse the Township for its actual documented costs of expendable materials and supplies consumed in responding to aircraft emergencies.
- Forsyth Township to respond with appropriate personnel and equipment to aircraft emergencies.
- K.I. Sawyer Water/Wastewater Department will provide up to five (5) hours with the vacuum truck and county operator to Forsyth Township.

**Board action:** Comm. Alholm moved to continue the Aircraft Emergency Response Agreement & Public Safety Building Lease for two additional years, from January 1, 2020 until December 31 2022. Second by Comm. Nordeen. Motion adopted (6-0)

**b. Superior Extrusion, Inc. ~ Right of First Refusal**

**Duane DuRay, Airport Manager**, was present to explain the following: Superior Extrusion, Incorporated (SEI) of Gwinn, Michigan has continued to invest and grown at its location at K.I. Sawyer. Unfortunately, SIE

has nearly maxed out its ability to grow on company owned land. SEI believes that it will need to expand in the future and has asked for the County's consideration to enter into a Right of First refusal for County land adjacent to its property.

County staff have reviewed the proposed expansion area and support the proposed right of first refusal as attached. County staff also made the Federal Aviation Administration (FAA) Region aware of this request. There was no objection from the FAA.

Highlights of the Right of First Refusal:

- Ten (10) year term.
- The Right of First Refusal must be executed within 90 days from notification.
- If mutually agreeable and permissible by the FAA, the parties may agree to an outright sale rather than lease.

**Board action:** Comm. DePetro moved to approve the Superior Extrusion, Inc. - Right of First Refusal and authorize the County Board Chair to sign. Second by Comm. Adamini. Motion adopted (6-0)

\***Chairperson Corkin** acknowledged that Superior Extrusion has been a great employer for Marquette County.

\***George LaBlonde** stated Superior Extrusion employs 130 and with the expansion it will grow to 160 jobs.

### **c. Year End Budget Amendments**

**Sue Vercoe, Finance Manager**, was present to discuss the following twelve budget amendments are presented for your consideration:

#### #1- General Fund

The recommendation is to increase the General Fund budget by \$27,853. The net increase to the budget is approximately .1% of the original budget. Both revenues and expenses are adjusted for a net increase of approximately \$212,000 for grants and contracts not included in the original budget.. The most significant change on the expenditure side is the result of lower hospitalization costs for our retirees under the age of 65. The recommendation reduces the budget for their hospitalization in total by \$265,000. Jail operations impact both expenses and revenues with an increase in expenses of \$213,000 and a decrease in revenues of \$145,000. The budget remains balanced with the budgeted contingency amount of \$150,000 is unchanged.

#### #2-Health Department

This amendment provides for the Health Department's 2019 budget amendments approved by the Board of Health. Budgets for both revenues and expenses are increased by \$395,430. There is no change to the General Fund Appropriation.

#### #3-Public Improvement Fund

This amendment provides for the carry forward of funds from the 2018 budget for projects that were not yet completed during that year and for new projects approved by the board in 2019.

#### #4-Forest Recreation Fund

The most significant adjustments are the increases to revenue line items. Easement Revenue and the 2019 Timber Sales will increase revenue by over \$400,000. Expenditure line items are increased by \$24,900. Fund equity will increase by approximately \$350,000.

#### #5-Search and Rescue Fund

In addition to a few line item changes, this amendment provides for the construction of the new pole barn approved by the board in 2019.

#### #6 -Community Corrections Fund

This amendment adjusts various expense line items in accordance with the reduction in grant revenue.

#### #7 -Indigent Defense Fund

This amendment accounts for various line item transfers within the original grant budget.

#### #8 -Central Dispatch Fund

The Capital Outlay line is increased to \$61,000 to provide for various upgrades approved by the board in 2019.

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#9 - Remonumentation Fund

This amendment adjusts various revenue and expense line items in accordance with the final grant amount.

#10 - R.O.D. Automation Fund

This amendment increases the Service Contract line item by \$3,000. Automation fees cover the increase.

#11 –Veterans Affairs Fund

This amendment covers the \$72,032.93 County Veteran Service Fund Grant.

#12–C.D.B.G Grant Fund

This amendment covers the CDBG job training grant awarded to Global Response.

**Board action:** Comm. Nordeen moved to accept the 2019 Year End Budget Amendments as provided by the Finance Manager. Second by Comm. Alholm. Motion adopted (6-0)

**d. Appointment to Airport Advisory Board**

AIRPORT ADVISORY BOARD: The Airport Advisory Board is established by the County Board to advise the Director of Operations and the County Board on policy and programs of the Airport. The committee shall consist of seven (7) members appointed to two year terms as follows: 1 County Commissioner, 1 Representative of the Sawyer Control Tower, 1 Representative of the Fixed Base Operator, 1 Representative of General Aviation, 1 Representative from the Airlines, and 2 Representative at Large.

1 At-Large Representative Vacancy – 2 Year Term Ending 12-31-2021 ~ Christopher Sholander was the only application that was received in my office.

**Board action:** Comm. Adamini moved to appoint Christopher Scholander to serve on the Airport Advisory Board for a 2-year term ending 12-31-2021. Second by Comm. Alholm. Motion adopted (6-0)

**e. Annual Review of County Board of Commissioners Rules of Order**

Clerk, Linda Talsma presented the Rules of Order for consideration.

**INDEX TO RULES OF ORDER OF THE MARQUETTE COUNTY BOARD OF COMMISSIONERS**

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5. Rights and Duties of Committees.
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- 1. Public Hearings Rules of Procedure.

**RULES OF ORDER BOARD OF COMMISSIONERS MARQUETTE COUNTY, MICHIGAN**

Adopted pursuant to authority granted by MCLA 46.11(p).

The great purpose of all rules and forms is to sub serve the will of the assembly, not restrain it, and to facilitate, not obstruct, the expression of its deliberate sense.

**SECTION I - BOARD ORGANIZATION**

**I-1. CHAIR PRO TEM; JANUARY ORGANIZATIONAL MEETING; ELECTION OF CHAIR AND VICE CHAIR**

At the last meeting of each year, the Board shall designate by a majority vote a Chair Pro Tem to serve from December 31 to the opening of the Organizational Meeting if the present chair shall be ineligible to serve on the Board during the next term. In the absence of such ineligibility, the present chair shall serve until the opening of the Organizational Meeting. At the first meeting of the Board of Commissioners held in January of each year, the Chair Pro Tem shall open the meeting, the County Clerk shall call the roll, and if a quorum is found to be present, the Board shall proceed to nominate and elect one of their members as chair. The commissioner receiving the majority of all votes cast shall be Chair of said Board and immediately assume the duties thereof. The Chair shall first proceed to the election of a Vice-Chair by a roll call vote.

**I-2. JANUARY ORGANIZATIONAL MEETING; REVIEW AND REVISION OF RULES; MEETING SCHEDULE**

During the January Organizational Meeting, the Commission shall review and revise, if deemed necessary, the Rules and Procedure Manual and shall set the schedule for all regular board meetings and standing committee for the year.

**SECTION II - COMMITTEES**

**II-1. STATUTORY FINANCE COMMITTEE**

**II-1.1** The Chair of the Board shall appoint three commissioners to the Statutory Finance Committee no later than the Monday following the Organizational Meeting.

**II-1.2** The Statutory Finance Committee shall elect a Chair and a Vice-Chair at its first meeting.

**II-2. SPECIAL AND SELECT COMMITTEES**

The Chair shall appoint all special and select committees unless otherwise ordered by the Board. The Chair of the Board will be a member of all committees so appointed.

**II-3. COMMITTEE OF THE WHOLE**

All members of the Board may meet as a Committee of the Whole when necessary for the informal discussion of matters that may come before the Board of Commissioners or any committee of the Board.

**II-4. STRUCTURE OF COMMITTEE OF THE WHOLE**

**II-4.1** The Chair of the Board shall be Chair of the Committee of the Whole and shall call the Committee of the Whole to order at the time, place, and date set for its meeting.

**II-4.2** The Chair shall conduct the order of the Committee in a reasonable manner so as to permit free and informal discussions of all matters by all members of the Committee.

On motions to refer matters to the Board or other committees, the Chair shall state the motion and call for a vote.



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**II-4.3** When meeting as a Committee of the Whole, the Board is cautioned from taking any formal final action on any business then before the Board of any committee of the Board without the express approval, made in the form of a motion and approved by a majority of the board present

**II-4.4** the Committee of the Whole may vote to refer any matter to any other committee of the Board or to the Board of Commissioners for formal or final action. Such reference to a committee of the Board may be accompanied by a recommendation as to policy or disposition.

**II-5. RIGHTS AND DUTIES OF COMMITTEES**

Any matter referred to committee remains the property of that committee until reported to the full Board, or another committee, either by a date specified in the motion or at the earliest convenience of said committee. Any matter not reported to the Board within a reasonable length of time may be brought upon the floor for consideration by a majority vote of those present.

**II-6. SCHEDULED COMMITTEE MEETINGS**

All committee meetings shall be noticed and posted in accordance with the Open Meetings Act. No scheduled committee meeting shall be changed to another time or date unless all members of the committee are polled and a majority agree to the change.

**SECTION III - CHAIR AND VICE-CHAIR**

**III-1. POWERS AND DUTIES OF THE CHAIR**

The Chair shall take the Chair precisely on the day and at the hour the Board adjourned at the preceding session. He/she shall immediately call the members to order, and on the appearance of a quorum from a call of the roll, he/she shall cause the minutes of the preceding session to be read unless otherwise ordered by the Board. Authority for the execution of all documents requiring signature as a result of action taken by the Board of Commissioners shall be expressly vested in the Chair or the Vice-Chair in the Chair's absence; said signature shall be affixed in the presence of the Clerk or his/her deputy.

**III-2. EMERGENCY MEETINGS**

A previously scheduled regular meeting may be cancelled and rescheduled, or a meeting may be called by the Chair when, in his or her discretion, an emergency exists, provided notice is given to each member and such additional notice is given as required by the Open Meetings Act. An emergency is defined as a sudden and unexpected turn of events requiring immediate action.

**III-3. DISORDERLY CONDUCT**

It shall be the duty of the Chair to preserve order and to call to his/her aid, for that purpose, the Sheriff of the County or his Deputy. The Chair shall suppress any disorderly conduct and shall strictly enforce the rules and regulations of the Board.

**III-4. AUTHORIZING ATTENDANCE AT OTHER MEETINGS.**

**III-4.1** The Chairperson of the Board is authorized to send to any meeting, convention, or function deemed important to the conduct of County business, those persons deemed necessary in numbers appropriate to the occasion. Said members shall travel by the mode of transportation most suited to the situation, and action taken by the Chair shall be subject to later review by the County Board of Commissioners. It is expected that a written or oral report concerning participation in such activities will be submitted to the full Board by the designated participating delegate. Failure to report those activities to the County Board will result in loss of the privilege to represent the Board at such functions.

**III-4.2** In addition, Board members serving in the capacity as commissioners on other boards and commissions will be expected to periodically report to the County Board on the activities of that board or commission.

**III-5. POWERS AND DUTIES OF THE VICE-CHAIR.**

When the chair is absent from Board meetings, or otherwise incapacitated during the interim, the Vice-Chair shall assume all the duties and obligations of the Chair.

**III-6 TEMPORARY CHAIR.**

Both the Chair and Vice-Chair, when presiding, shall have the right to name any member of the Board to perform the duties of the Chair temporarily.

**SECTION IV - MEETINGS; PROCEDURE**

**IV-1. QUORUM.**

A majority of all the Commissioners duly elected and/or qualified shall constitute a quorum for the transaction of business.

**IV-2. AGENDA.**

The agenda for each regular and committee of the whole meeting and any special or emergency meeting shall be prepared by the Chair or his designee. Prior to the meeting, any items for discussion shall be placed on the agenda at the request of a Commissioner or county official. Such requests shall be made by 5:00 p.m. on the Thursday preceding the meeting. At any meeting when the agenda is being considered for approval, agenda items may be advanced to the Privileged Comment section upon request of a Commissioner or upon request of any person with approval of the Board. Items not appearing on the published agenda may be added at a meeting under Late Additions upon a majority vote of the Board.

**IV-3. ORDER OF BUSINESS.**

The order of business of the Board of Commissioners shall be as follows:

1. Call to Order – Salute to the Flag – Pledge of Allegiance.
2. Reading of the minutes of preceding regular and special meetings.
3. Proclamations, Presentations & Awards.

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4. Approval of Agenda.
5. Public Comment (time limit 20 minutes total).
6. Review of Claims and Accounts.
7. Public Hearings.
8. Privileged Comment.
9. Informational Items.
10. Action Items.
11. Late Additions.
12. Public Comment.
13. Commissioner & Staff Comments & Announcements.
14. Closed Session
15. Adjournment.

**IV-4. CLERK; MINUTES.**

The County Clerk or his/her Deputy shall attend all meetings of the County Board and its various Committees. He/She shall keep correct minutes of the Board's proceedings.

**IV-5. ORDER OF SPEAKING.**

No member shall speak a second time on a question until all others who wish to speak have had an opportunity to speak once.

**IV-6. SIMULTANEOUS SPEAKING.**

When two or more members address the Chair at the same time, the Chair shall designate the member who is first to speak, but in all other cases, the member who shall first address the Chair shall speak first.

**IV-7. RIGHT OF SPEAKING.**

Only members of the Board of Commissioners shall be given the right to speak during any Board meeting except:

1. Any person with the consent of the majority of the Board members present;
2. Any member of the public speaking under the privilege of Public Comment;
3. Any staff person, when requested by a member of the Board.
4. Any member of the public, speaking during a Public Hearing.

**IV-8. MEMBER CALLED TO ORDER**

A member called to order shall immediately relinquish the floor, unless permitted to explain, and the Board, if appealed to, shall decide the case. If an appeal is not made, the decision of the Chair shall stand. On an appeal, no member shall speak more than once without the consent of the Board.

**IV-9. DIVISION OF QUESTION**

If a question in debate contains several points, any member may ask for and have the same divided.

**IV-10. SUSPENSION OF RULES; AMENDMENTS**

No rule of the Board shall be suspended, altered, or amended without the concurrence of two-thirds of the members present at the meeting.

**IV-11. ROBERT'S RULES OF ORDER**

The rules of parliamentary practice set forth in Robert's Rules of Order Revised shall govern the Board in all cases in which they are applicable, providing they are not in conflict with the Board's rules or the laws of the State of Michigan.

**IV-12. PRIVILEGED COMMENT**

By Consensus of the Board, Privileged Comment may be granted to members of the public desiring to address specified agenda items at any regular or special meeting of the Board or Committee of the Whole. These identified agenda items shall then be moved forward to Privileged Comment to allow interested persons to speak To those items without delay and the Board to take whatever action is necessary. The Chair may specify and limit the time allowed for each speaker.

**IV-13. PUBLIC COMMENT**

Public Comment is an opportunity for citizens of the County to voice their opinions concerning issues regarding the operation of County government in Marquette County. Individuals will be limited to five minutes per person; with a one minute warning issued by the Chairperson that time is about to expire, not to exceed 20 minutes in total unless waived by the majority of Board present. The County Clerk will be responsible to keep time on individuals and inform the Board Chairperson when time limits have expired. At the close of Public Comment, County Board members may address issues raised by citizens during the Public Comment session.

**IV-14. CLOSED SESSIONS**

**IV-14.1** When possible, the purpose of a closed session should be clearly stated on the meeting agenda and stated in the motion to call a closed session.

**IV-14.2** When a closed session is added to the agenda as a **late** addition, the County Administrator and/or Civil Counsel shall provide the purpose of the closed session in writing so it can be stated as part of the motion to call a closed session.

**IV-14.3** A roll call vote shall be required to call a closed session, and the roll call vote and purpose for calling the closed session shall be entered into the minutes per the Open Meetings Act.

**IV-15. SPECIAL MEETINGS**

**IV-15.1** Pursuant to MCL 46.10, as amended, Special Meeting of the Board shall be held only when requested by at least one-third (1/3) of the members of the Board. Such request shall be in writing, shall be addressed to the County Clerk, and shall specify the time, date, place, and purpose of the meeting.

**IV-15.2** Upon receipt of such a request, the County Clerk shall schedule the requested Special Meeting, and shall prepare a written Notice of the scheduled Special Meeting which shall contain, at a minimum, the time, date, place, and purpose of the scheduled Special Meeting.

**IV-15.3** the Clerk shall thereupon cause Notice of the scheduled Special Meeting to be given to each of the Commissioners not less than twenty-four (24) hours prior to the scheduled Special Meeting, by the following methods:

- a. by causing a copy of the written Notice to be delivered personally or via e-mail to the Commissioners; or,
- b. by causing a copy of the written Notice to be left at the residence of the Commissioner; or, verbally, either in person or by telephone or cell phone, at which time the written Notice shall be read to the Commissioners verbatim. If this method of notice is used, the Verbal notice may be given to a Commissioner personally, or a message left with another person, or on a telephone answering device, all of which will be considered sufficient notice for purposes of this Section. The Clerk shall cause to be made, contemporaneously with the delivery of such Notice, a record indicating the method, location, date and time that such Notice was provided to each Commissioner, and, if by telephone, the number at which such Commissioner was reached.

**IV-15.4** Timely Notice given to any Commissioner by any of the methods above described shall be deemed to be sufficient notice to such Commissioner, whether or not actually received by such Commissioner.

**IV-15.5** Notwithstanding these Notice requirements, a Commissioner may, but is not required to, waive the requirement of timely Notice of a Special Meeting, provided that such waiver is made on the record at the commencement of the meeting.

**SECTION V -MOTIONS**

**V-1. PRIVILEGED MOTIONS**

When a question is under debate, no motion shall be received or entertained but the following:

To adjourn; to close debate on the pending question; to lay on the table; to postpone to a certain day; to commit, amend or substitute. -which several motions shall have precedence in the order in which they stand arranged.

**V-2. MOTION TO TABLE; MOTION TO ADJOURN.**

The motion to adjourn shall always be in order, and the motion to lay on the table shall be decided without debate.

**V-3. MOTION FOR RECONSIDERATION**

A motion for reconsideration of a decision shall be in order when:

1. The motion is made at the same meeting or the following meeting and by one who voted with the prevailing side on the original motion; or,
2. Made by a commissioner who was absent at the time of the vote on the original motion at the first meeting attended by that commissioner subsequent to the meeting at which the vote on the original motion was taken; or,
3. Made by a new commissioner seated subsequent to the vote on the original motion, within sixty (60) days after the filing of his/her oath of office.

**V-4. MOTION TO RESCIND.**

A motion to rescind a previous action requires a two-thirds vote, or a majority vote, when notice or intent to make the motion, stating the complete substance of the proposed change, has been given at the previous meeting or in the call of the present meeting. A motion to rescind a previous action is not in order when:

1. It has been previously moved to reconsider the vote on the original motion; or
2. When something has been done as a result of the vote on the original motion that is impossible to undo; or,
3. The original motion accepted a resignation or made an appointment, and the other party has already been informed of the action.

**V-5. SECONDS; WRITTEN MOTIONS.**

No motion or resolution shall be debated or put to the Board unless the same has been seconded and, before voting, stated by the Chair, and any such motion or resolution shall be reduced to writing if the Chair, Clerk, or any member so desires. Any motion or resolution reduced to writing by a member of the Board of Commissioners shall be spread verbatim on the minutes of the meeting.

**V-6. WITHDRAWAL OF MOTION.**

After a motion shall be stated by the chair, it shall be deemed to be in the possession of the Board but may be withdrawn by the maker of the motion at any time before amended or otherwise acted upon.

**SECTION VI - DEBATE**

**VI-1. DEBATE PROCEDURE.**

In debate, members shall confine their remarks to the merits of the pending questions. Members shall address all remarks through the Chair and not to one another directly. Members shall always be referred to by their official titles.

**VI-2. DEBATE.**

When an agenda item is pending, a member may make a motion to have the clerk read the packet materials concerning that item into the record. Such a motion may also be made after voting on an item.



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**VI-3. DECORUM.**

When a question is pending, a member or a person permitted to make public comment can condemn the nature or likely consequences of the proposed measure in strong terms, but shall avoid personalities, and under no circumstances, attack or question the motives of any member or other speaker on the subject. The measure, not the person, is the subject of debate.

**SECTION VII - VOTING**

**VII-1. ROLL CALL VOTE:**

**COMMISSIONERS PRESENT; EXCUSE.**

A roll call vote shall proceed by district from the person making the motion, with the Chair voting last. Every member who shall be present when a question is last stated by the Chair, and no others, shall vote for or against the same, unless the Board shall excuse him/her, or unless he/she be prohibited by law from voting on the question.

**VII-2. ROLL CALL VOTES.**

A roll call vote shall be taken on any question when called for by any member of the Board. Otherwise, all votes shall be by acclamation. The Chair shall determine and announce the outcome of each vote.

**VII-3. ROLL CALL VOTES; ENTRY UPON MINUTES.**

Upon a roll call vote, the names of those who voted for or against the same shall be entered by district in the minutes, and each member called upon, unless for special reasons he/she shall be excused by unanimous consent of the Board, shall declare openly and without debate his/her assent or dissent to the question.

**VII-4. CHAIR VOTE.**

The Chair must vote on all roll call questions unless excused by a unanimous vote of the Board. He/she may vote on all questions before the Board, except on appeal from his/her own decisions.

**SECTION VIII - HEARINGS**

**VIII. PUBLIC HEARINGS RULES OF PROCEDURE.**

**VIII-1.1** Whenever a public hearing on any issue is convened by the Marquette County Board of Commissioners or committee thereof, the Chair shall commence the public hearing by:

- a. Stating the purpose of the hearing.
- b. Advising the public in attendance on the rules procedure set forth in this rule.

**VIII-1.2** The Chair shall be responsible for order and procedure at all public hearings and enforce this rule, as well as the general rules of order of the County Board of Commissioners, to the extent applicable.

**VIII-1.3** All persons, organizations, firms, partnerships, corporations, or other such entities shall have the right to address the Board either individually or by agent or representative. Each person addressing the Board must give his name and the name of any organization if he is speaking on behalf of that organization.

**VIII-1.4** All presentations to the Board during a public hearing shall be limited to a reasonable time length.

**VIII-1.5** The Board of Commissioners may specifically limit the length of time for each presentation, if necessary.

**VIII-1.6** Those parties addressing the Board may also submit such written materials, documents, petitions, and exhibits to support their presentations.

**VIII-1.7** Following each presentation, each Board member may question the individual making the presentation.

**Board Action:** Comm. Alholm moved to adopt the 2020 Rules of Order for the Marquette County Board of Commissioners with the following correction: IV-3 - Order of Business (numbering). Second by Comm. Derocha. Motion adopted. (6-0)

**11. LATE ADDITIONS**

**12. PUBLIC COMMENT:** Chairperson Corkin opened the meeting for public comment, none was forthcoming.

**13. COMMISSIONER COMMENTS, STAFF COMMENTS AND ANNOUNCEMENTS:**

- **Chairperson Corkin** thanked the Board for their confidence in his reappointment as Chairman. **Also,** commended Comm. Adamini for his Governor Appointment to the Transportation Board for the State of Michigan. **Also,** updated the board concerning the Spaceport, a decision should be made on January 28, 2020. **Also,** attended the Ribbon Cutting on behalf of the board for the new Casino on M-28; it was very nice. **Also,** attended Judge Collins wake on behalf of the board.

Minutes are Subject to Correction and Approval

- **Comm. DePetro** thanked all the applicants for their interest in serving on the Boards/Commissions for Marquette County, also thanked all the appointed persons the various Boards/Commissions for their willingness to serve and make Marquette County a better place to live.  
**Also**, kudos have been received from surrounding Marquette County Fire Departments for reminding residents to clear snow from fire hydrants so firefighters can hook up without having to spend time shoveling snow to clear the way to the hydrants. Thank you again to the residents who are helping in completing this necessary task.  
**Also**, commended Scott Erbisch, Administrator, on his letter to Gavin Brown, concerning the Michigan Aerospace Manufacturers Association, hopefully that will help make a difference for choosing Marquette County as the place for the Spaceport!
- **Comm. Nordeen** questioned what it means to be a second amendment sanctuary county; so would like Civil Council check into the full meaning of this before making a decision.
- **Comm. Alholm** congratulated Steve Scheden, Sawyer Operations Manager, on his retirement and requested staff to compose a letter of thanks from the Board of Commissioners.

**Board action:** Comm. Nordeen moved to go into closed session for the purpose stated below. Second by Comm. DePetro. A roll call vote was taken: Ayes: Comm. Nordeen, Comm. Alholm, Comm. DePetro, Comm. Adamini, Comm. Derocha and Chairperson Corkin. Nays: None.

\*\*\*\*\*2 Minute Recess\*\*\*\*\*

**14. CLOSED SESSION:**

- a. **MCL 15.268(c) For the Purpose of Upcoming Negotiations Strategy connected with negotiation of Collective Bargaining Agreements per request of management bargaining team.**

**Board action:** Comm. Alholm moved to approve the Tentative Agreement Extension to March 31<sup>st</sup>, 2020 for the Courthouse and Senior Officers. Second by Comm. Derocha. A roll call vote was taken: Ayes: Comm. Alholm, Comm. DePetro, Comm. Adamini, Comm. Derocha, Comm. Nordeen and Chairperson Corkin. Nays: None.

**15. ADJOURNMENT.** There being no further business to come before the County Board, the meeting was adjourned at approximately 6:41 p.m.

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**Linda K. Talsma**  
 Marquette County Clerk

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**Gerald O. Corkin, Chairperson**  
 Marquette County Board of Commissioners