



RFP#: 2018-11-SSV

BID NUMBER: 2018-11-SSV

NOTICE TO BIDDERS

NOTICE is hereby given that sealed proposals will be received at the Marquette County Sheriff's Office 236 West Baraga Ave., Marquette, MI 49855, until 11:00 a.m., EST, Monday, December 11, 2017, for purchase by the County of Marquette of one (1) 2018 Chevrolet Tahoe Police 5W4, (SSV), four door, four wheel drive, full size SUV for the Marquette County Sheriff's Office.

Bidders should submit their proposal in a sealed envelope. Clearly marked on the outside of the envelope should be the item bid on and the date and time of bid opening.

For any additional information concerning this bid, please contact:

Stephen B. Kangas
Captain
County Sheriff's Office
Marquette, MI 49855
(906) 225-8460
skangas@mqtco.org

2018-11-SSV



COUNTY OF MARQUETTE
REQUEST FOR PROPOSAL - SHERIFF VEHICLE (SSV)
GENERAL TERMS AND CONDITIONS OF BID

The County of Marquette invites companies which are capable of satisfying the requirements contained herein to submit proposals for the purchase by the County of Marquette of (1) 2018 Chevrolet Tahoe Police (SSV) 5W4, four door, four wheel drive, full size SUV for the Marquette County Sheriff's Office. All work to be accomplished under this procurement is subject to applicable laws and regulations of the governments of the United States of America, the State of Michigan, and the County of Marquette. Consideration will be given only to those companies that adequately respond to all requirements. Responses to this Request for Proposal (RFP) not complying with the terms, conditions and specifications contained herein will be considered "unresponsive" and treated in accordance with the County's purchasing policy.

AWARD OR REJECTION OF BIDS

The awarding of the bid will be to the bidder who best satisfies the requirements listed herein, provided that the bid is in the best interest and represents the best overall value to the County. Bids shall be evaluated on the basis of compliance with the specifications, price, the bidder's demonstrated understanding of the County's requirements, and actual demonstration of vehicle or vehicle components when specifically requested by the County.

The County reserves the right to reject any and/or all bids or any part thereof, to waive minor defects or technicalities, or to advertise for new proposals on the same or modified vehicles as it may deem best for its interests. This request does not obligate the County of Marquette to pay any cost incurred by companies related to submission of proposals in response to this RFP. All of the capabilities stated by the bidder response to the RFP must be demonstrated prior to overall acceptance.

A bid may be rejected if it contains any alteration or erasure unless the alteration or erasure is corrected as herein provided. An alteration or erasure may be crossed out and the correction thereof printed in ink or typewritten adjacent thereto and initialed and dated in ink by the person authorized to sign the RFP.

The County shall evaluate the price of each bid and all its options as a total package; however, the County reserves the right to delete any particular feature or option from any vehicle bid in the best interest of the County. The County shall have the right to reject any offered bid for the trade in vehicle.

DISQUALIFICATION OF BIDDERS

Any of the following reasons may be considered sufficient cause for disqualification of a bidder and the rejection of the bidder's response to the RFP:

1. Evidence of collusion among bidders.
2. Other legally justifiable reasons.
3. Submission of an unresponsive bid.



General Terms and Conditions of Bid - Continued

WARRANTY

All responses to the RFP must include an original copy of the bidder's proposed warranty services agreement for servicing the vehicles if awarded the contract. The County will rely upon the terms and conditions of the warranty services agreement in making its evaluation and awarding the work. The bidder should state a guaranteed response time to the County in providing warranted services.

ADDITIONAL INFORMATION

The bidder is required to provide the following additional information as support that the bidder is adequately prepared to fulfill the contract if awarded. Such information follows:

Location of facility and number of service personnel available from which the bidder proposes to perform the modifications on the vehicles procured by Marquette County.

The bidder agrees that the proposal submitted and the terms therein will remain effective for 60 days from the date of deadline for submitting the response to the RFP. Prices submitted shall include base vehicle cost and cost of labor to install additional components as indicated in the specifications. Prices submitted shall represent the entire cost to the County of Marquette to procure, install components and deliver vehicles. Proposals must be submitted in two (2) copies of all text materials comprising the entire response to the RFP.

Elaborate and expensive proposal copy is not required or desired; neat, legible, and clearly stated information is adequate. Company brochures can be included in the response to the RFP; however, brochures may not be substituted for the information requested herein. All bid proposals must be completed in ink or typed.

These specifications are considered minimum and are derived from the knowledge and experience of the County personnel at the time of preparation of these specifications.

These General Terms and Conditions will be regarded as an attachment to the agreement with the successful bidder for procuring, installing components and delivering the vehicle to the County of Marquette.

If a proposing vendor feels that the equipment features desired could be met through proposing comparable alternate features, it is incumbent upon the bidder to submit a proposal with a complete explanation of the proposed alternative and how it will provide the desired capabilities. County costs for alternative proposed features should be clearly stated and identified and an explanation given in the response to the RFP.

Changes to the response to the RFP, if submitted early, may be made prior to the stated deadline for submitting the response to the RFP.

Bid shall include cost of title for vehicle.

Price to be exclusive of Federal Excise Tax.



General Terms and Conditions of Bid - Continued

DELIVERY OF VEHICLE

Delivery will be made between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, *ONLY*.

LIQUIDATED DAMAGES

The delivery of the vehicle must be within 120 days maximum after receipt of order, unless otherwise specified.

The County of Marquette, therefore, presumes that in the event of any such delay, the amount of damage which will be sustained from a delay will be the amount set forth in Paragraphs 1 & 2 below, and the contractor agrees that in the event of such delay, the contractor shall pay such amount as liquidated damages and not as a penalty. The County of Marquette, as its option for amounts due as liquidated damages, may deduct such from any money payable to the Contractor and may bill the Contractor as a separate item.

1. If the bidder does not deliver the vehicle on or before the delivery date, the Contractor shall pay to the County of Marquette, as fixed and agreed, liquidated damages for each calendar day between the date specified and the date the vehicle is received, an amount of 1/10th of 1% of the Purchase Order Unit Cost Per Vehicle.

2. If the bidder delivers the vehicle before the delivery date specified and the vehicle does not comply with the Specifications and, therefore, are not ready for operation, the County of Marquette may, as its option, delay the implementation of the vehicle into fleet operation and the Contractor shall pay to the County of Marquette, as fixed and agreed, liquidated damages in the amount of 1/10th of 1% of the Purchase Order Unit Cost Per Vehicle, for each calendar day beyond the delivery date scheduled until the date the vehicle is accepted as being in compliance with Specifications.

EXCEPTION

Except with respect to defaults, the bidder shall not be liable for liquidated damages when delays arise out of causes beyond the control and without the fault or negligence of the bidder. Such causes may include acts of God or of the public enemy, acts of the State in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather; but, in every case, the delays must be beyond the control and without the fault or negligence of the bidder.

Bidders on the vehicle MAY also submit a separate price for the trade-in vehicle identified by the Sheriff's Office. The trade-in vehicle will be made available to the vendors for inspection by appointment only, Monday through Friday, 8:00 a.m. to 4:00 p.m.



General Terms and Conditions of Bid - Continued

Bidder will be responsible for removal of Sheriff's Office decals and markings before resale. The trade-in of the three (3) used police patrol vehicles is as follows (less police equipment, i.e., radios, lighting, etc.) The trade-in vehicles are offered as is and mileage is approximate.

1. **1523** 2014 Chevrolet, Impala 9C1, 4-door sedan
 VIN: 2G1WD5E38E1159397 – 86,000 miles (current)

2. **1525** 2015 Dodge Charger AWD, 4-door sedan
 VIN: 2C3CDXKTXFH772533 – 77,000 miles (current)

3. **15202** 2010 Chevrolet, Impala 9C1, 4-door sedan (Admin Vehicle)
 VIN: 2G1WD5EM3A1229276- 97,500 miles (current)

All responses to the RFP should be sealed and marked on the outside of the envelope as “**County of Marquette, Sheriff's Vehicle RFP #2018-11-SSV**”, the date and time of bid opening, and addressed to the Marquette County Sheriff's Office 236 W. Baraga Avenue, Marquette, Michigan, 49855. The deadline for submitting a Request for Proposal is 11:00 a.m., EST, Monday, December 11, 2017. Responses to the RFP will not be accepted after this time. accepted after this time.

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