
**REGULAR MEETING – WEDNESDAY, JANUARY 15, 2019 – 6:00 P.M. – COMMISSIONERS
ROOM 231, HENRY A. SKEWIS ANNEX, MARQUETTE, MI 49855.**

1. CALL TO ORDER – SALUTE TO THE FLAG – PLEDGE OF ALLEGIANCE.

Call to Order by Chairperson Gerald O. Corkin at 6:00 p.m. – Room 231 Henry A. Skewis Annex, Marquette. Salute to the Flag followed by the Pledge of Allegiance.

- Present: Comm. DePetro, Comm. Adamini, Comm. Alholm, and Chairperson Corkin.
- Absent & Excused: Comm. Derocha & Comm. Nordeen.

2. APPROVAL OF THE MINUTES:

Board Action: Comm. DePetro moved to approve the minutes from the Organizational Meeting held on January 8, 2019. Second by Comm. Alholm. Motion adopted.

3. PROCLAMATION, PRESENTATIONS AND AWARDS:

4. APPROVAL OF THE AGENDA:

Board Action: Comm. Alholm moved to approve the agenda with the following addition: 11a) Public Defender Office Lease. Second by Comm. DePetro. Motion adopted.

5. PUBLIC COMMENT: Chairperson Corkin opened the meeting for public comment

- **Sally Carlson, Marquette**, reserved time to speak on action item 10e) Parking Permit Fees at Sawyer.
- **Sheriff Zyburt** updated the Board with his monthly report from December:

Road Patrol - Calls for Assistance:

- 2 Assault Cases; 2 CSC Cases; 8 Larceny/Retail Fraud; 7 Drug Cases and 59 Traffic Accidents

Public Safety Classes: Shop with a Hero held at Meijer Store & Marquette County Fire Fighters Association Meeting.

Rescue 131 Training:

- Negaunee Twp. Fire Hall – Report writing
- Sheriff's Office – Radioactive monitor training

Rescue 131- Calls for Assistance:

- Ishpeming Twp. – Structure Fire
- Michigamme Twp. – Structure Fire
- Champion Twp. – Assist UPSET Hazmat Incident
- Ishpeming City – PI Accident
- Negaunee City – PI Accident

Special Operations:

- K-9 Search Patterns
- Volunteer Search and Rescue in House Training
- Dive Team – Ice dive safety briefing and pool qualifications
- Snowmobile safety class – Forsyth Twp.

Jail: Average Daily population for December was 135 not including 15 in Alger County

With no further public comment, Chairperson Corkin closed this portion of the meeting.

6. REVIEW OF CLAIMS AND ACCOUNTS:

Board action: Comm. Adamini moved to approve the total expenditures for the period December 28, 2018 through January 10, 2019 which was \$903,168.38; and Biweekly payroll for the period ending December 29, 2018 which was \$688,109.57. Second by Comm. DePetro. Motion adopted (4-0)

Board action: Comm. Adamini recommended check #188511, dated 1/11/19, \$147.25 ~ payable to Alger-Delta Co-Op Electric will be considered at the next meeting held on February 5, 2019. Second by Comm. DePetro. Motion adopted (4-0)

7. PUBLIC HEARING: NONE

8. PRIVILEGED COMMENT:

- **Erin Carter, District Director MSU Extension**, updated the Commissioners on two new positions for MSU Extension that will be housed in Marquette. They are a Fall Prevention Specialist and a Program Instructor for Veteran services.

9. INFORMATIONAL ITEMS:

- Upper Peninsula State Fair News Release**
- Semco Pipeline Project**

Board action: Comm. Alholm moved to accept informational items a - b for filing. Second by Comm. DePetro. Motion adopted. (4-0)

10. ACTION ITEMS:

a. Loader for K.I. Sawyer Water/Wastewater Department Recommendation

Steve Schenden, Director of Sawyer Operations, was present to discuss the following: K.I. Sawyer Water/Wastewater Department has opened bids for a new Front End Loader. The low bid is from McCoy Construction and Forestry of Escanaba Michigan for a John Deere 44k Loader for \$136,211.00. The bid includes a set of forks and v-plow in addition to the bucket. McCoy Construction and Forestry offered a high traction front and rear hydraulic locking axels that staff feels is a good addition for \$1,050.00. Funds from the 2019 Capital Outlay budgets for the Water and Wastewater Funds would be used to pay for the loader.

Board action: Comm. Alholm moved to approve the purchase for the John Deere 44k Loader with optional locking axels from McCoy Equipment and Forestry in the amount of \$137,261.00. Second by Comm. Adamini. Motion adopted (4-0)

b. Radio Console Replacement at Back-Up Center Recommendation

Gary Johnson, Central Dispatch Manager, was present to explain: Central Dispatch operates a back-up Dispatch Center at the Marquette Police Department. The two current radio consoles there were purchased approximately 15 years ago from the Oneida County Wisconsin Sheriff. These console are no longer supported and we can no longer get parts for them. We have one console that is no longer working so we must replace this equipment. On December 10, 2018 we released an RFP for replacing these consoles. The RFP was sent to El-Com Systems, Range Telecommunications (both are located in Marquette), Bear Com (Lower Michigan), and Bay Com (Green Bay). The RFP was also listed on the County Web page and with the Michigan Builders Exchange.

We received only one proposal, from El-Com Systems. Their proposal was reviewed by Central Dispatch staff and our consultant, Dan Smith, White Oak Ventures of Marquette and we found the quote to be complete and meets our requirements. El-Com's proposal is for \$31,165.00 for the two new console equipment and software, as well as removal of the current equipment and installation of the new consoles. In addition they offer a three year maintenance contract that covers labor, travel, parts and initial training for supervisors and dispatchers for \$3,960.00. The total quote is \$35,125.00. This quote is well under the \$45,000 to \$50,000 anticipated cost for this project.

These radio consoles operate both our 800 MHz radios as well as our VHF system including paging of first responders. There are two 800 MHz radios in the equipment room at Marquette PD that these consoles connect to. We did not include replacing these as they are in good condition and we wanted to keep the cost of the project lower. Starting in 2019, Motorola is no longer supporting these radios and in the coming years they will be difficult to find parts for. With the console project coming in less than expected we are requesting that we replace these two 800 MHz radios. We can purchase these using State of Michigan contract pricing for \$6,100 each, total \$12,200.

Board action: Comm. DePetro moved to award El-Com Systems of Marquette the contract for the replacement of the radio consoles at our back-up center in the amount of \$35,125.00, with an additional \$2,500 to cover additional or unanticipated costs. We also recommend purchasing two APEX 800 MHz radio Consolettes from El-Com Systems using State of Michigan contract pricing in the amount of \$12,200. The current Capital Improvement budget has more than adequate funds to cover these projects. Second by Comm. Adamini. Motion adopted (4-0)

c. Recommendation for Codes Agreement w/Delta County

Paul Knox, Building Official/Codes Manager put together the following memo: Marquette County has been contacted by Delta County requesting the use of the Marquette County inspection team to help with inspection services; more specifically mechanical inspection. Recently the Marquette County Mechanical/Plumbing Inspector vacancy was filled by staff from Delta County therefore rendering Delta County unable to continue mechanical and plumbing inspections at the local level. Due to strict licensing requirements, economical, and geographical factors, Delta County as well as Marquette County has endured difficulty in finding and hiring qualified inspectors to support their contractor base.

Per this request, a preliminary inspection service agreement was drafted. The agreement outlines the parameters in which Marquette County or Delta County may enter into this agreement on a trial basis. If either Marquette County or Delta County feels the necessity to terminate such agreement, provisions have been made allowing termination by either entity.

The arrangement specifically identifies wages, mileage, and responsibilities of both entities. The timing of this request is beneficial as we tend to see construction taper down as winter sets in this slowing of construction will allow a trial period with minimal impact to our contractor base.

Board action: Comm. Adamini moved to enter into a 3 month agreement beginning February 1, 2019 – April 30, 2019 pending satisfactory performance. Second by Comm. Alholm. Motion adopted (4-0)

d. Assessing Agreement Between Marquette County & Ishpeming Township

Jacki Lykins, Equalization Director, stated the following: Ishpeming Township recently sought proposals for Assessing services. Marquette County was ultimately selected to be its Assessor. Marquette County’s 2019 budget does include creating an Assessing position should this contract be approved by the County Board of Commissioners.

The agreement includes the following key provisions:

- Three year agreement effective April 1, 2019
- Annual payment to Marquette County of \$35,000
- Both parties have the ability to renegotiate or terminate (60 day notice) the agreement
- The County will be present at the Township Boards of Review
- The County will provide office hours at the township twice a month for approximately 4 hours each time

Board action: Comm. DePetro moved to authorize entering into a three year agreement with Ishpeming Township to perform assessing services. Second by Comm. Adamini. Motion adopted (4-0)

e. Parking Permit Fees at Sawyer

Duane Duray, Airport Manager, was present to explain: Under the current parking permit fee structure, the Airport has two annual parking permit categories, Employee and Corporate, with rates of \$50 and \$350 annually respectively.

- **The Employee Category** is defined as any individual currently employed on site at the airport terminal, Sawyer International Airport or the Water/Wastewater Dept.
- **The Corporate Category** covers other entities or businesses that wish to park in the designated parking lot.

Based on feedback after renewal notices were sent to those who no longer qualify under the “Employee Category”, Airport Staff and the Airport Advisory Committee are recommending that the Marquette County Board of Commissioners approve the addition of a **Commuting Flight Crew Category** for individuals currently employed as an airline flight crew member and commuting from Sawyer International Airport for work with a rate set at \$100 annually.

An increase to the penalty parking fee was discussed with the Airport Advisory Committee. After discussion, the Committee recommended an increase of \$5/day to \$50/day. It is staff’s opinion that this increase excessive and is the recommendation of staff that the penalty **Parking Fee** for those who use employee or rental parking lot without the proper permits should be increased to \$25 per day (from \$5/day).

	Current Fee	Recommended Fee
Employee Parking	\$50 annual	\$50 annual
Commuter Flight Crew		\$100 annual
Corporate Parking	\$350 annual	\$350 annual
Penalty Parking Fee	\$5/day	\$25/day

*Sally Carlson, Delta Airlines Employee, informed Commissioners she buys parking permits for three different airports and stated she pays between \$50 and \$150 per airport. Sawyer has approximately 5-10 commuters.

Board action: Comm. Adamini moved to create an additional (3rd) parking pass category for commuting flight crews at \$100/annual and an increased fee for parking in the employee or rental parking lots without a permit at \$25 per day. Second by Comm. Alholm. Motion adopted (4-0)

f. Veteran Affairs Committee Terms

At the December 18, 2018 meeting there was a question concerning the terms of the Veterans Affairs Committee; when I advertised this opening I put 3 years instead of 4 years. Please notice they are staggered as well.

Jordan Fox - Appointed to fill unexpired term ending 12-31-2019	12-31-19
Tracey Ann Tippett (4-Year Term)	12-31-20
James A. Provost (4-Year Term)	12-31-21
Sterling Schultz, (4-Year Term)	12-31-22
George T. LaBlonde III (4-Year Term)	12-31-22
<i>Meetings are held in the Veterans Affairs Office (215 W. Hematite, Ishpeming) on the 2nd Tuesday of the Month at 5:30 p.m.</i>	

Board action: Comm. DePetro moved to approve the 4 year terms as described above for the Veterans Affairs Board. Second by Comm. Adamini. Motion adopted (4-0)

11. LATE ADDITIONS:

a. Public Defenders Office Lease

When planning the budget for the Public Defender's office, funding was included for an off- site location due to the limited space available in the Courthouse/Annex complex. It was hoped that a location could be located within several blocks from the Courthouse. After touring numerous properties, Suite 3 at 228 W. Washington has been selected. Suite 3, after a small modification at no cost to the County, will have a total of 1,504 square feet. (Attachment) Key details of the lease are as follows:

- One year lease with annual cost adjustments if continued for subsequent years.
- Annual rent of \$22,856.05 or \$1,904.67. This rate is approximately \$15.20 per sf and now includes the 5 employee parking spaces.
- Landlord is responsible for electric, gas, water, sewer, storm sewer, dumpster, building insurance, and real property taxes, lawn maintenance, snow plowing.
- Tenant is responsible for telephone, internet, cable, office janitorial, routine office maintenance.

Board action: Comm. Adamini moved to enter into a one year lease with O'Dovero Properties in the amount of \$22,856.04 annually or \$1,904.67 monthly, funds are available in the Public Defender Budget. Second by Comm. Alholm. Motion adopted (4-0)

12. PUBLIC COMMENT: Chairperson Corkin opened the meeting for public comment, none was forthcoming.

13. COMMISSIONER COMMENTS, STAFF COMMENTS AND ANNOUNCEMENTS:

- **Chairperson Corkin** stated the Dark Store issue will be in front of the Legislators for consideration.
- **Comm. DePetro** commended Sheriff Zyburt, Undersheriff Willey, Delta County Search & Rescue, Michigan State Police along with many volunteers to locate a McFarland resident that went missing. The recovery ended in a fatality, however coordination efforts of both counties was an excellent example of law enforcement at its best!
- **Comm. DePetro** also expressed his sympathies to Scott & Mary Erbisch on the recent passing of Mary's sister – Kay Nease.

14. CLOSED SESSION

15. ADJOURNMENT: There being no further business to come before the County Board, the meeting was adjourned at approximately 6:55 p.m.

Linda K. Talsma
Marquette County Clerk

Gerald O. Corkin, Chairperson
Marquette County Board of Commissioners