

---

**REGULAR MEETING – TUESDAY, JUNE 18, 2019 – 6:00 P.M. – COMMISSIONERS ROOM 231, HENRY A. SKEWIS ANNEX, MARQUETTE, MI 49855.**

**1. CALL TO ORDER – SALUTE TO THE FLAG – PLEDGE OF ALLEGIANCE.**

Call to Order by Chairperson Gerald O. Corkin at 6:00 p.m. – Room 231 Henry A. Skewis Annex, Marquette. Salute to the Flag followed by the Pledge of Allegiance.

- All Present: Comm. DePetro, Comm. Adamini, Comm. Nordeen, Comm. Alholm & Chairperson Corkin
- Absent & Excused: Comm. Derocha

**2. APPROVAL OF THE MINUTES:**

**Board action:** Comm. DePetro moved to approve the minutes from the Regular Meeting held on June 4, 2019 as presented. Second by Comm. Adamini. Motion adopted (5-0)

**3. PROCLAMATION, PRESENTATIONS AND AWARDS**

**4. APPROVAL OF THE AGENDA:**

**Board action:** Comm. Nordeen moved to adopt the agenda with the following correction: Pull item 10g) Protect MI Choice Program. Second by Comm. Alholm. Motion adopted (5-0)

**5. PUBLIC COMMENT:** Chairperson Corkin opened the meeting for public comment, none was forthcoming.

**6. REVIEW OF CLAIMS AND ACCOUNTS:**

**Board action:** Comm. Alholm moved to approve of the total expenditures for the period May 31, 2019 through June 13, 2019 which was \$1,325,332.72; (this amount does not include check payable to Alger-Delta Electric); and Bi-weekly payroll for the period ending June 1, 2019 which was \$695,537.08. Second by Comm. DePetro. Motion adopted (5-0)

**Board action:** Comm. Adamini moved to approve check #192048, dated 6/14/19, \$1,334.13 ~ Payable to Alger-Delta Co-Op Electric. Second by Comm. Nordeen. Motion adopted (4-0) Abstention: Comm. Alholm

**7. PUBLIC HEARING: None**

**8. PRIVILEGED COMMENT:**

**9. INFORMATIONAL ITEMS:**

- a. **County Road Association of Michigan/Road Funding Proposals**
- b. **Amended Report of Balance in Land Sale Proceed Accounts**

**Board action:** Comm. Adamini moved to accept informational items for filing. Second by Comm. DePetro. Motion adopted (5-0)

**10. ACTION ITEMS:**

- a. **Homeland Security Memorandum of Understanding**

**Teresa Schwalbach, Emergency Management Program Coordinator, and Gary Johnson, Central Dispatch Manager, was present to explain the Michigan's Region 8 Homeland Security Planning Board.**

The counties comprising Michigan's Region 8 Homeland Security Planning Board recognize the need for inter-jurisdictional cooperation to enhance Public Alerting capabilities. This Memorandum of Understanding (MOU) allows the jurisdiction to improve their ability to warn the public of emergencies in a timely manner; where multi-jurisdictional impact is likely.

**PURPOSE:** This MOU will allow emergency notifications to reach those affected by an incident and help to eliminate duplicate or conflicting instructions. Each jurisdiction participating in this can activate IPAWS (Integrated Public Alert and Warning System) in an emergency.

**SCOPE:** The MOU is effective as of when signed by all parties and will continue until revoked by all parties following the procedures listed in Section 7 Changes to MOU. The MOU may use when there is an incident other than a weather event, which may impact an area outside of the incident jurisdiction and the incident may impact the outside jurisdiction within 30 minutes, or a request from another MOU signatory county.

Parties to the MOA are: Alger County, Baraga County, Chippewa County, Delta County, Dickinson County, Gogebic County, Houghton County, Iron County, Keweenaw County, Luce County, Mackinac County, Marquette County, Menominee County, Ontonagon County and Schoolcraft County.

**POLICY:** All parties that in the event of an emergency incident that meets the following criteria, the jurisdiction where the emergency originated can initiate an alert for any participating jurisdiction to this MOU.

Incident Criteria:

- Event is not a weather emergency. (National Weather Service will lead these incidents).
- The incident will impact people outside of the incident jurisdiction within 30 minutes of the onset.
- The incident's impact to people outside of the jurisdiction may be endangered if action is not taken by the public (such as evacuation or shelter in place).
- A message is limited to the following codes:
  - CDW-Civil Danger Warning
  - EVI-Evacuate Immediately
  - FRW-Fire Warning
  - HMW-Hazardous Materials Warning
  - SPW-Shelter in Place

Alerts to other jurisdictions will be limited to the geographic area impacted, not an entire county of FIPS code.

**Procedures:** The originating jurisdiction will use the following procedures:

1. Receive request from partnering jurisdiction or identify an incident that may impact neighboring jurisdictions.
2. Determine if that impact meets the policy of this MOU
3. Compose an IPAWS message that includes the impacted jurisdictions geographic area.
4. Send the IPAWS message
5. Contact impacted jurisdiction to provide detailed information on the incident.
6. Coordinate further alerts with all impacted jurisdictions.

The impacted jurisdiction will use the following procedures:

1. Monitor IPAWS feeds for all incidents or messages for the jurisdiction.
2. Coordinate with originating jurisdiction for any on-going alerts or follow-up messages.

### **Changes to Memorandum of Understanding**

This MOU will be reviewed and approved each year in January. The originating jurisdiction will send notification to each other party to the MOU that the MOU has been reviewed and notice of changes requested. If changes are requested to the MOU, the requesting jurisdiction will submit the respective changes to all other parties. Each party will review and provide acceptance, modification or rejection of the originating jurisdiction.

Should all parties agree to the change(s), the originating jurisdiction will prepare a new version of the MOU for signature by all parties.

If a jurisdiction elected to revoke the MOU, the respective jurisdiction will notify all other parties of the MOU in writing with a 30 day notice. Each party will notify their intent to remain a party to the MOU. Remaining parties can continue the MOU in areas that do not pertain to the jurisdiction which has left the MOU. The jurisdiction wishing to revoke the MOU will prepare a new version without their jurisdiction's participation for signature by the other parties. The MOU is fully revoked with there is only one or no parties remaining.

The State of Michigan needs to be notified of any changes to MOU including changes of participants. A completed copy of the MOU will be forward to the State of Michigan and to the Federal Emergency Management Agency (FEMA) IPAWS office.

---

**Board action:** Comm. Alholm moved to support Memorandum of Understanding for Emergency Alerting to the Public for Region 8. Second by Comm. DePetro. Motion adopted (5-0)

\*Comm. DePetro thanked Gary Johnson and Teresa Schwalbach for their work. Informed everyone about Open House this Wednesday from 1:00 p.m. to 4:00 p.m. at the Negaunee State Police Post ~ Central Dispatch Area.

\*Chairperson Corkin on behalf of the board thanked Teresa Schwalbach and Gary Johnson for their excellent work!

**b. Parking Lot Lease Recommendation**

**Thyra Karlstrom, Interim Manager of Planning**, was present to explain the Parking Lot Lease Agreement. Marquette County has rented a parking lot with twelve spaces on the southwest corner of Baraga Avenue and Third Street from the City of Marquette. Although the County has paid \$4,320 to the City annually (that rate since 1995) and covers maintenance expenses, no formal agreement exists. County and City staff have worked together to draft a formal lease agreement for the parking lot. An overview of the lease terms follows:

- Rent is \$3,600 per year. (Due to the recent reconstruction of Third St, the number of parking spaces reduced from 12 to 10, reducing the annual cost.)
- Term of the lease is 3 years and automatically renews. Upon renewal, the rate could be increased by 3%.
- County is responsible for snow removal and other short term maintenance including striping.
- City is responsible for major/long-term maintenance.

**Board action:** Comm. DePetro moved to approve formal lease agreement in the amount of \$3,600 annually with the City of Marquette for the parking lot defined as the north 78' of Lot 20, Block 6, Cleveland Iron Mining Subdivision. Second by Comm. Alholm. Motion adopted (5-0)

\*Comm. Alholm requested staff research other areas of possible parking spaces and the cost. Comm. Adamini supported the request.

**c. Perkin Park Commercial Mower Bid Recommendation**

**Thyra Karlstrom, Interim Manager of Planning**, was present to explain the following: Perkins Park and Campground is heavily wooded. Although the tree canopy offers aesthetic benefits, it also requires hundreds of maintenance hours to manage leaves. In spring into summer, staff rake leaves (snow compacted and saturated from spring melt), load them into trucks, and haul them to the Park's compost site.

To increase efficiency, staff have researched zero turn commercial mowers with leaf collection and mulching implements. The zero turn mower will replace an aged mower (2008 with 836 hours and dealership would not repair transmission problem due to high hours) allowing for better turf management and navigation through trees and park infrastructure. A leaf collection and mulching implement will provide park staff with an additional tool to manage leaves. With this system, it will be possible for park staff to begin managing the leaves in the fall before they are impacted by the winter season.

A RFP for the commercial mower was advertised on the county's website, Mining Journal and direct vendor contact. The following two bids were received:

1. Seasons Small Engine, Inc. \$17,386.82. Grasshopper 725KT with highlift bagging system
2. OK Rental Sales & Service \$17,648.10. Walker MTi25i

After demonstration of both machines at the Park, the equipment controls on the Grasshopper were found to be more user-friendly and intuitive, making the machine easier to operate.

Capital funds are allocated for the purchase of the commercial mower.

**Board action:** Comm. DePetro moved to award the bid to the lower bidder, Four Seasons Small Engine, Inc. in the amount not to exceed \$17,386.82. Second by Comm. Adamini. Motion adopted (5-0)

**d. Jail Annex Boiler Replacement Engineering/Design**

**Aaron Karlstrom, Facilities Manager**, was present to discuss the following the existing central heating system for the Jail and Annex was installed in 1972 during the construction of the County Jail. Two 3,500,000 BTU Cleaver-Brooks low pressure steam boilers were installed to handle the heating demand of the building and to provide redundancy. This system has heated 100,000 sq ft of building (Jail and Annex) for more than 40 years and requires replacement. Over the years, the boilers and distribution piping have been failing due to age and run time.

The first stage of this replacement is to evaluate the existing energy load of the buildings and put a design together that is robust, expandable, and energy efficient. A RFP was advertised for professional consultation to create construction plans, bidding documents, and provide administrative support to facilities staff associated with this replacement project.

The consultant shall complete construction documents by October 31<sup>st</sup>, 2019 and facilitate contractor competitive bidding by December 2019 with construction starting in spring of 2020.

The RFP was advertised in 3 different locations per the County's purchasing policy. Three bids were received from the following firms:

Integrated Designs, INC	\$44,900.00
UP Engineers & Architects, INC	\$37,860.00
Matrix Consulting Engineers	\$48,700.00

The funding source for the project is from Severance Tax Reserve Fund.

**Board action:** Comm. Alholm moved to award the design and engineering work to UP Engineers & Architects, Inc. in the amount not to exceed \$37,860.00. Second by Comm. Adamini. Motion adopted (5-0)

**e. Electronic Communication System Policy**

**Scott Erbish, County Administrator**, was present and spoke regarding the Marquette County Electronic Communications Systems Policy. Marquette County is recommending the replacement of the County of Marquette E-Mail/Internet Policy with the Electronic Communications Systems Policy. The existing policy lacked:

- Proper Freedom of Information (FOIA) wording.
- Does not address cellular phone coverage.
- Does not have social media coverage (staff will be developing a detailed social media policy soon)
- Has no wording prohibiting the sharing of computer usernames/passwords.
- Has no remote collectivity wording.

The proposed Electronic Communications System Policy addresses all the above with the exception of the Social media aspect. Given the broad use of electronic communications within the organization, a modernized policy is recommended for consideration by the County Board.

This policy was developed by I.T. Manager Paul Carley with the support of Civil Counsel and Human Resources.

**Board action:** Comm. DePetro moved to approve the Electronic Communications System Policy. Second by Comm. Nordeen. Motion adopted (5-0)

**f. U.S. Army Winter Testing Lease Recommendation**

**Duane DuRay, Airport Manager** was present to explain the following: The US Army Winter Icing Test Group has requested to lease hangar facilities to complete aircraft icing tests during the 2019/2020 winter season. Staff has developed a short term lease agreement for hangar 663 to include support services. An advance team will arrive on September 9, 2019 to prepare the facilities, followed by the remaining team members and Leonardo Helicopter. They are scheduled to operate until May 31, 2020 or until the icing conditions cease and/or testing is complete.

**Key Lease Points:**

- Lease terms- Sept 9, 2019 through May 31, 2020 (End date may vary, dependent on conditions and operation).
- Monthly base hangar rent- \$250 per day.
- Additional monthly recurring expenses- \$4,638.
  - **Note:** Some of the miscellaneous expenses reflect services rendered by airport personal and outside services. These charges may vary due to Lessee requests.
- Utilities- Reimbursed Marquette County at actual cost plus 10%.
- Electrical, telecommunication, and other miscellaneous upgrades to the facility will be billed on an actual cost plus 10% administrative expense for processing.

This will be the fourth winter season of tests with the Army's Icing team at Sawyer; these operations provide substantial spin off revenue for supporting businesses throughout Marquette County.

**Board action:** Comm. Adamini moved to approve the short term lease agreement with the US Army dba Y-Tec Services, Inc. covering the 2019/2020 Winter Icing Test Season. Second by Comm. Nordeen.  
Motion adopted (5-0)

**h. Preserve Public Mental Health Resolution**

**Dr. Tim Kangas, Chief Executive Officer of North Care Network**, was present, he spoke advocating for the Preserve Public Mental Health Resolution.

**Resolution Preserve the Public Mental Health System**

*Whereas, Michigan's public mental health system provides one of the broadest array of cutting edge, community based mental health services and supports throughout our Upper Peninsula region; and*

*Whereas, Community Mental Health Service Programs (CMHSPs) were created by County Boards of Commissioners as duly authorized under 330.1205 of the Michigan Mental Health Code, and*

*Whereas, Five CMSHP's representing fifteen counties in the Upper Peninsula regional entity, NorthCare Network, to manage Medicaid specialty services as duly authorized under 330.1204b of the Michigan Mental Health Code; and*

*Whereas, County Boards of Commissioners across the Upper Peninsula region support the preservation of the current public mental health system delivery and management; and*

*Whereas, all five CMHSPs in the Upper Peninsula region (Copper Country CMH, Gogebic CMH, Hiawatha Behavioral Health, North pointe Behavioral Health and Pathways CMH) support the preservation of the current public mental health system delivery and management; and*

*Whereas, Senate and House 298 of the Executive Budget recommendation for 2020 effectively nullifies the duly authorized actions taken by Community Mental Health Service Programs to create a regional entity under Section 330.204b of the Michigan Mental Health Code; and*

*Whereas, Section 298 of the Executive Budget recommendations for 2020 have no accountability to the Upper Peninsula's fifteen County Boards of Commissioners; and*

*Whereas, County Boards of Commissioners across the Upper Peninsula oppose Section 298 of the Executive Budget recommendation for 2020 to implement health plan led pilots; and*

*Whereas, County Boards of Commissioners across the Upper Peninsula oppose any involvement in a pilot program in the Upper Peninsula region that is not supported by the regional public mental health leadership, and*

*Whereas, Section 298 of the Executive Budget recommendation for 2020 will result in the elimination of public specialty mental health services that are accountable to the communities of persons residing in the fifteen counties of the Upper Peninsula;*

*Therefore be it resolved, that the County of Marquette opposes Section 298 of the Executive Budget recommendation for 2020 and encourages the Governor, State Senate, and State House of Representatives to prevent it from becoming law.*

**Board action:** Comm. Alholm moved to adopt the resolution Preserve the Public Mental Health System. Second by Comm. Nordeen. A roll call vote was taken: Ayes: Comm. Alholm, Comm. DePetro, Comm. Adamini, Comm. Nordeen and Chairperson Corkin. Nays: None. Motion adopted. (5-0)

**i. 2% Fund Recommendations**

Marquette County submitted requests to the Sault Ste. Marie Tribe of Chippewa Indians to act as the pass-through agency for two-percent funds being requested on behalf of numerous agencies.

The amounts requested and the amounts received are indicated below:

<u>SAULT STE. MARIE TRIBE</u>	<u>Amount Requested</u>	<u>Amount Received</u>
Mqt Co Juvenile Court Diversion - School Truancy Court	\$8,322	\$3,000
Mqt Co Aging Services - RSVP	\$7,500	\$3,000
Superior Watershed Partnership - UP Disaster Response Corps	\$17,000	\$4,000
CAAM - Meals on Wheels	\$9,975	\$5,000
Lake Superior Life Care & Hospice - Adult Day Services	\$6,020	\$3,000

**Board action:** Comm. Nordeen moved that the funds be allocated to the programs for which they were received. Second by Comm. DePetro. (5-0)

**j. Solid Waste Authority Appointment**

I have attached the applications regarding the vacancy position on the Solid Waste Authority. I did run this vacancy in the Mining Journal & on our website.

**MARQUETTE COUNTY SOLID WASTE AUTHORITY**

The Solid Waste Authority is a seven-member board with three members appointed by the Marquette County Board of Commissioners to staggered 3-year terms. The remaining members are appointed by the City of Marquette (two), one authority appointment, with the Chairperson being from Sands Township. The Authority assumes the responsibilities and obligations, undertakings and disposition for Marquette County municipalities under an Inter-local Agreement for the operation and management of the Solid Waste Management System Facility.

One Term Expiring 7-1-2022

- One County Board Appointment (Please apply with County Clerk Office)

The following applications were received:

Eric Rehorst, Skandia  
James Manty, Ishpeming  
Kurt Gravedoni, Negaunee

**Board action:** A roll call vote was taken: Comm. DePetro, Comm. Adamini, Comm. Alholm and Chairperson Corkin all voted for Kurt Gravedoni. Kurt Gravedoni was appointed to serve on the Marquette County Solid Waste Authority with a term ending 07/01/2022. Absent: Comm. Derocha ~ Abstention: Comm. Nordeen

**k. Vactor Truck Authority Replacement Recommendation**

**Steve Schenden, Director of Sawyer Operations,** The K.I. Sawyer Water/Wastewater Department has a Vactor Truck, used for cleaning sewers, pumping and cleaning manholes/lift stations and other water and wastewater projects. Recently the tank on the truck collapsed inward, during use as a vacuum, and needs to be replaced.

The truck was purchased by the Department in 2003 from Jack Doheny Companies, Northville, MI. Doheny provided a quote for \$53,809.04 to replace the tank. MacQueen Equipment out of Saint Paul, MN provided a quote for \$60,242.32 to replace the tank.

MacQueen Equipment and Doheny's are the only two companies in the region, known by the staff that are qualified to work on vactor trucks. Section 5. Equipment repair and overhaul, of the Comprehensive Purchasing Policy gives exemptions for times when it is hard to obtain quotes and limited sources are available. Staff believes this project qualifies for those exemptions.

---

Funding for the work would come from the Water and Wastewater Department Capital Outlay Funds.

**Board action:** Comm. Nordeen moved that Marquette County contract with Jack Doheny Companies to replace the tank on the Vactor Truck in an amount not to exceed \$53,809.04. Second by Comm. Adamini. (5-0)

**11. LATE ADDITIONS:** None

**12. PUBLIC COMMENT:** Chairperson Corkin opened the meeting for public comment, none was forthcoming.

**13. COMMISSIONER COMMENTS, STAFF COMMENTS AND ANNOUNCEMENTS:**

- **Chairperson Corkin** attended the U.P. Commissioners Meeting along with Comm. Adamini and Comm. Alholm. It was a good and productive meeting.
  - **Also**, attended the MAC Summit which was held in Escanaba along with Comm. DePetro and Comm. Adamini. It was a good educational session concerning the Pipeline.
- **Comm. DePetro** agreed the MAC Regional Summit in Escanaba was very educational and very positive.
  - **Also**, attended the U.P. Energy Summit held at Northern Michigan University.
  - **Also**, stated Eric Anderson, Senior Planner for Marquette County passed away. His showing is at Fassbender, Swanson, Hansen Funeral Home on Friday, June 21, 2019 from 11:00 am until time of service at 1:00 p.m. Eric will be greatly missed!
- **Chairperson Corkin** stated Eric Anderson was head of Planning Department. He was a very valuable employee in Marquette County and a very smart man. He did a lot of good things over the past two decades when we were re-developing KI Sawyer. He was very involved with mapping. He suffered some unfortunate medical problems over the last year and passed away on Saturday. It's a difficult loss when someone's in their prime of life and doing all kinds of good things in their personal life as well as his work life. Difficult for people to deal with, we encourage everyone that knew him or worked with him to stop on Friday between 11:00 a.m. – 1:00 p.m. if possible and pay respects for him. He will be missed in a lot of way in Marquette County but more importantly his family suffers the greatest loss!
- **Scott Erbish, County Administrator**, Several of us have had the pleasure of working with Eric for a very long time. Absolutely concur with comments made and will be missed. Beyond the work component Eric was a great man and a lot of us got to see that side of him. It's a real loss for the County, a real loss for the family and I concur those that knew him or met him, please take time to go to the Fassbender Funeral Home on Friday.
- **Comm. Adamini**, I had the opportunity to work closely with Eric Anderson when I was civil counsel. He was a brilliant person! He had his PhD. He was humble. He put up with stupid question from all of us, he educated us. He was a wonderful person and was a shame to lose him at such a young age!
- **Chairperson Corkin**, He put together the design of the program for the indigent defense. So every time I think about the new indigent defense program, I will think about all the work that Eric put into putting that together. Just a little example of his abilities and his good work for Marquette County. We will miss him greatly!

**14. CLOSED SESSION**

**15. ADJOURNMENT:** There being no further business to come before the County Board, the meeting was adjourned at approximately 7:01 p.m.

---

**Tonya Nelson**  
**Deputy Marquette County Clerk**

---

**Gerald O. Corkin, Chairperson**  
**Marquette County Board of Commissioners**