
**REGULAR MEETING – TUESDAY, MAY 7, 2019 – 6:00 P.M. – COMMISSIONERS ROOM 231,
HENRY A. SKEWIS ANNEX, MARQUETTE, MI 49855.**

1. CALL TO ORDER – SALUTE TO THE FLAG – PLEDGE OF ALLEGIANCE.

Call to Order by Chairperson Gerald O. Corkin at 6:00 p.m. – Room 231 Henry A. Skewis Annex, Marquette. Salute to the Flag followed by the Pledge of Allegiance.

- All Present: Comm. DePetro, Comm. Derocha, Comm. Adamini, Comm. Nordeen, Comm. Alholm & Chairperson Corkin

2. APPROVAL OF THE MINUTES:

Board action: Comm. Nordeen moved to approve the minutes from the meeting held on April 16, 2019 as presented. Second by Comm. Derocha. Motion adopted (6-0)

3. PROCLAMATION, PRESENTATIONS AND AWARDS

4. APPROVAL OF THE AGENDA:

Board action: Comm. DePetro moved to adopt the agenda as presented. Second by Comm. Adamini. Motion adopted (6-0)

5. PUBLIC COMMENT: Chairperson Corkin opened the meeting for public comment, none was forthcoming.

6. REVIEW OF CLAIMS AND ACCOUNTS:

Board action: Comm. Alholm moved to approve of the total expenditures for the period April 12, 2019 through May 2, 2019 which was \$1,135,023.18; and Bi-weekly payroll for the period ending April 20, 2019 which was \$685,092.37. Second by Comm. Nordeen. Motion adopted (6-0)

7. PUBLIC HEARING

a. Northcrest Brownfield Plan

Chairperson Corkin opened the public hearing and read the following:

NOTICE OF PUBLIC HEARING

THE BROWNFIELD REDEVELOPMENT AUTHORITY OF MARQUETTE COUNTY

REGARDING ADOPTION OF A BROWNFIELD PLAN FOR

**THE PROPERTY SITE LOCATED AT 3166 US 41 WEST, MARQUETTE CHARTER TOWNSHIP, IN THE
COUNTY OF MARQUETTE, MICHIGAN**

TO ALL INTERESTED PERSONS IN THE COUNTY OF MARQUETTE

PLEASE TAKE NOTICE that the County Commissioners of the County of Marquette, Michigan, will hold a Public Hearing on Tuesday, the 7th day of May, 2019, at approximately 6:00 p.m., Eastern Daylight time in the Commissioners Chambers (Room 231 of the Henry A. Skewis Courthouse Annex) within the County Building, 234 W. Baraga Avenue, Marquette, Michigan, to receive public comment on a Brownfield Redevelopment Plan which includes therein the property located at 3166 US Highway 41 West, Marquette Charter Township, Marquette County, Michigan. The following legal parcel is included in the “eligible property”: Parcel ID Number: 52-08-450-028-00

The property consists of one vacant commercial parcel of land occupying approximately 3.778 acres, more or less and is commonly described as property at 3166 US 41 West, Marquette Charter Township, Marquette County, Michigan. The property subject to the Brownfield Plan includes a 0.08-acre parcel that is being conveyed to the property owner by the adjacent property owner to the west. Any future address changes or new parcel identification numbers associated with the subject property will be subject to the Brownfield Plan. The subject property includes a convenience store building, as well as diesel pump islands (located northwest of the convenience store) and gasoline pump islands beneath a canopy (located southeast of the convenience store). The site is located on the northwest corner of US Highway 41 West and Wright Street.

The Brownfield Plan, which includes a site map and legal descriptions of the parcel, is available for public inspection at the County Brownfield Redevelopment Authority office (Treasurers Office), located at 234 West Baraga Avenue, Marquette, Michigan 49855. All aspects of the plan are open for discussion at the public hearing.

FURTHER INFORMATION may be obtained from the Brownfield Redevelopment Authority of Marquette County at (906) 225-8425. THIS NOTICE is given by order of the County Board of Commissioners of the County of Marquette, Michigan.

Anne Giroux was present to explain the Northcrest Brownfield Plan

Chairperson Corkin closed the public hearing.

8. PRIVILEGED COMMENT

a. Marquette County Mine Inspector Annual Report

John Carlson, Mine Inspector, updated the Commissioners on the activities in the Mines throughout Marquette County. Mr. Carlson presented a letter and list of 2018 Inactive Mine Inspection Reports from RGGGS Land & Minerals, LTD. He also presented an Abandoned Mines and Pits Inspected report along with a listing of the inspections of the Active Mines throughout Marquette County which were inspected in 2017. **A full detailed report is available in the Clerk's Office.*

*Chairperson Corkin thanked Mr. Carlson for his work.

b. Sheriff Monthly Update

Dan Willey, Undersheriff, updated the Board with the following:

Road Patrol

- 233 Calls for service; 19 Traffic Accidents; Arrests-31 people, 44 charges; 5 Larceny/Retail Fraud; 10 Assaults, 2 were felony level assaults, 2 were on jail staff; 6 OUIL/OUID's; 5 Death Investigations (2 suicides, 1 infant); 4 Drug Cases (1 smuggling in jail); 1 Criminal Sexual Conduct; 3 Resist & Obstruct Officer; 3 Fugitive from Justice; Civil Papers – Received (307) – Served (251)

Search & Rescue / 131

- Training:
 - Search and Rescue GPS training; Search and Rescue – Rope Training; Ice/Weather Rescue
- Calls for Service/Public Relations:
 - Job Shadowing – Westwood High School; ATV Safety Course – Westwood High School; Hunter Safety Course – Westwood High School (4 day class)
- Calls for Assistance:
 - Tilden Township – Structure Fire; Negaunee City – PI Accident

Jail:

- For month of April, 163 people booked (50 were females); 173 released (43 females); Federal Prisoner average was 7 and 12 per day; Highest number was April 6th – 135; Lowest number was April 27th – 120; Alger average – 6 daily
- Currently: 91 main; 29 DC; 5 Alger; 10 Feds; 7 un-sentenced misdemeanors; 7 sentenced; 59 un-sentenced Felony's, 43 sentenced
- Just got certification for X-Ray machine, will be up and running this week

9. INFORMATIONAL ITEMS:

- a. Marquette Solid Waste Management Authority – Annual Report (Full Report is available at the Administrator's Office)**
- b. DEQ – Application for a Solid Waste Area Operating License Renewal**
- c. Michigamme Township Resolution - Solid Waste Regional Recycling Project**

- d. DEQ – Pending New Source Review Application Report
- e. Dickinson County – Resolution Supporting HB 4227
- f. UP Association of County Commissioners Letter to Gov. Gretchen Whitmer

Board action: Comm. Alholm moved to accept informational items a – f for filing. Second by Comm. DePetro.
Motion adopted (6-0)

10. ACTION ITEMS:

a. Northcrest Brownfield Plan & Resolution

Anne Giroux, Treasurer, was present and explained the following: The Marquette County Brownfield Redevelopment Authority (MCBRA) has reviewed and recommended approval of a Brownfield Plan for the developer, The Northcrest Group. The Brownfield Plan addresses the subject property located at 3166 U.S. 41 West, Marquette Township, Michigan. The approximately 4-acre commercial parcel was formerly a Cenex fueling station.

As a result of the developer’s due diligence, a Phase II Environmental Site Assessment identified contamination in soil and groundwater at levels above Generic Residential Cleanup Criteria which makes the site a “facility” qualifying it as a brownfield. As outlined in the Brownfield Plan, in order for the Northcrest Group to ready the site for reuse, various brownfield eligible activities will be required including: removal of seven underground storage tanks, an asbestos survey and potential abatement, demolition of the building, canopy and associated former fueling station equipment, site demolition, dust management and potential contaminated soil management activities including proper disposal.

Working with the MCBRA and the Marquette Township staff, it was determined that the anticipated \$3.4 million investment at this property could leverage tax increment through a Brownfield Plan to reimburse the brownfield eligible costs over time. The site’s current condition is an impediment to redevelopment. Removing these conditions will help expedite the ultimate redevelopment of the site. Once this site is redeveloped, it is anticipated that surrounding property values will increase.

The developer will fund and complete all the eligible brownfield activities. Once completed and confirmed by the MCBRA, as taxes are paid on the new, improved property, the tax increment from all taxing jurisdictions will be captured over time to reimburse the developer.

Brownfield Plan Summary:

- Anticipated Private Investment – approx. \$3.4 million
- Anticipated new jobs – 20 new FTEs
- Estimated Developer Eligible Costs - \$407,668
- MCBRA Administrative Costs - \$15,686
- State Brownfield Fund Capture - \$6,591
- Local Brownfield Revolving Fund - \$92,006
- Estimated County taxes captured - \$192,543
- Estimated total taxes captured - \$540,021
- Estimated length of Plan (with beginning capture in 2020) –23 years*

*Length of Plan is conservative estimate and anticipated to be shorter based on larger investment and lower eligible costs.

**RESOLUTION OF THE NORTHCREST BROWNFIELD PLAN BY THE COUNTY OF MARQUETTE
PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS
OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

WHEREAS, the Marquette County Board of Commissioners, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”), have formally resolved to participate in the Brownfield Redevelopment Authority (BRA) of Marquette County (the “Authority”) and have designated that all related activities shall proceed through the BRA; and

WHEREAS, the Authority, pursuant to and in accordance with Sections 13 and 14 of the Act, has reviewed, adopted and recommended for approval by the Marquette County Board of Commissioners, the Brownfield plan (the “Plan”) attached hereto, to be carried out within Marquette Charter Township, relating to the redevelopment project on the commercial property located at 3166 US Highway 41 West, Marquette Charter Township, Marquette County, Michigan, (the “Site”), as more particularly described and shown in Figure 1 and Figure 2 contained within the attached Plan; and

WHEREAS, the Marquette County Board of Commissioners have reviewed the Plan, and have been provided a reasonable opportunity to express their views and recommendations regarding the Plan and in accordance with Section 14 of the Act; and

WHEREAS, the Marquette County Board of Commissioners have noticed and held a public hearing in accordance with Section 14 (Subsections 1, 2, 3, 4, and 5) of the Act, and

WHEREAS, the Marquette Charter Township Board has passed a motion approving adoption of the Plan;

WHEREAS, the Marquette County Board of Commissioners have made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan, was feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act; and
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and

WHEREAS, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Marquette County Board of Commissioners concur with approval of the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. **Plan Approved.** Pursuant to the authority vested in the Marquette County Board of Commissioners, by the Act, the Plan is hereby approved in the form attached to this Resolution.
2. **Severability.** Should any section, clause or phrase of this Resolution be declared by the courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
3. **Repeals.** All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

Board action: Comm. Nordeen moved to adopt the Brownfield Redevelopment Authority Resolution & the Northcrest Brownfield Plan. Second by Comm. Adamini. A roll call vote was taken: Ayes: *Comm. Nordeen, Comm. Alholm, Comm. DePetro, Comm. Derocha, Comm. Adamini, Chairperson Corkin.* Nays: None Abstained: None

b. Attorney Client Room Project

Aaron Karlstrom, was present to explain the following: On March 5th, 2019 the County Board of Commissioners awarded the Attorney Client Room Project to Hall Contracting for an amount of \$31,804.90.

Work on this project commenced in April 2019. After this project started, it was recognized that the wrong type of air exchange damper was specified in the project specifications. The proposed damper system is more costly as it incorporates an electronic actuated damper controlled by the building's fire controls. Michigan Building Code 2015 717.3.2.4 is the compliancy code on this change.

Marquette County's Purchasing Policy requires approval by the Board of Commissioners on change orders that exceed 5% of the total lump sum of a project. *Funding for the project is through the Public Defender Budget.

Board action: Comm. Alholm moved to approve the change order of \$4,473.28 to Hall Contracting in order to keep the project on schedule. Second by Comm. Nordeen. Motion adopted (6-0)

c. Courthouse Security Request

Comm. Nordeen, member of courthouse security, explained the following information: Courthouse security board is charged with exploring policies that increase the security and safety of our employees and the general public. Given the changing environment that we live in, it is inevitable that someday we will be faced with an emergency in the courthouse complex. To minimize our vulnerability to threats and increase our preparedness for emergencies, this board has instituted a two-prong approach:

1. Policies and procedures, the committee has made significant improvements in this are to include:
 - Introduction of smart phone panic button app and expansion of hardwired panic buttons for our employees
 - Active shooter training
 - Active shooter procedures to include notification, secure locations, accountability
 - Individual departments are developing their own emergency protocol and installing safety mechanisms to include door locks, ballistic resistant windows, and other

- First Aid and CPR training to County employees
- Discontinue use of South Courtroom for private leased events (ie. Weddings)

2. Layout Changes:

Currently the courts and associated departments (prosecutor, probation, friend of the court, etc) are located in various parts of the courthouse complex. Security for the courthouse is limited to bailiffs and a sporadic presence of deputies. Given the distance between the various courts and the associated departments, it is nearly impossible to have adequate security in all locations. In addition, the distance between the courts and the associated departments create an inefficiency. Substantial time is wasted by our employees traveling back and forth.

Board action: Comm. Alholm moved to have staff identify past assessments of possible changes to the courthouse layout; have staff and other professionals (architects, designers, etc.) provide layout options and their estimated costs; not to exceed \$10,000 in costs for staff and/or development of plan options. Second by Comm. DePetro. Motion adopted (6-0)

d. Subordination Request – Planning Dept.

Lauren Luce, Senior Planner, explained the following: on April 18, 2019, a request for subordination of liens was received from USDA Rural Development. The County has a subordination of liens policy which allows for liens to be subordinated for rate and term financing or property improvement. However, the policy states that if the subordination would result in liens in excess of the True Cash Value that the request will be forward to the County Board for approval or disapproval.

The applicant is applying for a \$20,000 loan at 1% for 20 years and also receiving a \$5,100 grant from USDA Rural Development for improvements on their home. The repairs include a roof, which is currently leaking. The applicant is a previous recipient of funds from the Marquette County Housing Program. Marquette County has a total of four liens on the property totaling \$39,574. These liens date from 2002 to 2011, do not accrue interest, and are to be repaid when the property is sold or transferred. The True Cash Value of the property is \$43,904. When liens are payed to the County they return to the Housing Program and are used on emergency home repairs for current eligible applicants.

*If approved the outcome is as follows: It is possible that the new \$20,000 mortgage is repaid within its term and the County is still able to recapture funds when the property is sold; it is possible that the property is sold with liens exceeding the sale amount and the County is not able recapture the funds.

Board action: Comm. Nordeen moved to Subordinate loans to USDA Rural Development. Second by Comm. Adami. Motion adopted (6-0)

e. Resolution to the State of Michigan Supporting the Establishment of Spaceport Operations

Steve Schenden, Sawyer Director of Operations, provided memo regarding Michigan Aerospace Manufacturers Association has organized the Michigan Launch Initiative (MLI) for establishing spaceport operations and command center facilities within the State of Michigan. Sawyer International Airport (Airport) is one of five sites in the State of Michigan being considered for the MLI Project. The Michigan Launch Initiative is to develop a site to construct and launch satellites. Approximately 25 Satellites a year would be launched both horizontally from the runway and vertically from a separate site. The project is estimated to bring 500 to 1000 jobs to the area.

Airport staff is requesting the County Board pass the attached resolution to appeal to the State of Michigan to support the establishment of spaceport operations at Sawyer International Airport by investing \$750,000 in Michigan Launch Initiative's efforts to perform Phase I site investigations and developing start-up objectives.

Sawyer International Airport expressed interest in the project when it was first announced by Michigan Aerospace Manufactures Association (MAMA). The Airport recently found out it was a possible site. Telkite and the County Staff are working to develop a complete understanding of the project and the requirements.

RESOLUTION

WHEREAS, Michigan Aerospace Manufacturers Association has organized the Michigan Launch Initiative (MLI) for establishing spaceport operations and command center facilities within the State of Michigan; and

WHEREAS, multiple aerospace companies have plans to launch thousands of satellites into low Earth orbit (LEO); and

WHEREAS, the MLI will provide a collaborative platform for academia, industry, and governmental agencies to provide LEO and hypersonic launch technology for commercial and defense applications, with a priority to establish and launch a satellite launch facility and command center in Northern Michigan; and

WHEREAS, the economic impact on the area is estimated to be \$8 million annually with an estimated job creation between 500-1000; and

WHEREAS, Sawyer and the surrounding County forest land is uniquely positioned for the site requirements to allow for a polar orbit satellite launch facility, low density population, extensive restricted airspace, interstate highway system accessible, engineering and manufacturing capacity, and

WHEREAS, the Michigan Launch Initiative requires \$750,000 for performing an initial (Phase I) evaluation of the site and developing support objectives, which include Technical Case Development, Site Location Review and Development Planning, Business Case Development, and Legal Services

NOW THEREFORE BE IT RESOLVED, the County of Marquette does hereby appeal to the State of Michigan to support the establishment of spaceport operations at Sawyer International Airport by investing \$750,000 in Michigan Launch Initiative's efforts to perform Phase I site investigations and developing start-up objectives.

Board action: Comm. Adamini moved to adopt the resolution appealing to the State of Michigan to support the establishment of spaceport operations at Sawyer International Airport by investing \$750,000 in Michigan Launch Initiative's efforts to perform Phase I site investigations and developing start-up objectives. Second by Comm. Nordeen. Motion adopted (6-0) A roll call vote was taken: Ayes: *Comm. Adamini, Comm. Nordeen, Comm. Alholm, Comm. DePetro, Comm. Derocha, Chairperson Corkin.* Nays: None Abstained: None

f. FY 2020 Grant Application Summary – Community Corrections

Amy Peters, Community Corrections Coordinator, was present to explain the following: Marquette County Community Corrections is asking for a total of \$60,100.00 for FY 2020. The programs this will fund are: Moral Reconciliation Therapy, the MEE Journal Group (substance abuse program) and Pretrial Supervision Services. Moral Reconciliation Therapy and the Mee Journal Group will be offered at the Main Jail, Detention Center and in the community.

We also requested an additional \$870.00 to fund the Drunk Driver Jail Reduction Program. This program will reimburse Community Corrections for up to 5 days of jail housing at a rate of \$43.50 per day for convicted OUIL/OUID 3rd offenders. For the Administration portion of the grant, we are asking for \$12,000.00. This funds the Administrative position, along with any supplies, travel, training, equipment and Board expenses.

All funding requested, is the same amount that we received in FY 2019. The goal of Community Corrections is to reduce recidivism and target sentenced felons and probation violators. This will again be our goal, along with maintaining a low prison commitment rate. Below, is a breakdown of the funding:

Program	Services/Charges/Salary	Total
Moral Reconciliation Therapy	\$18,100.00	\$18,100.00
Mee Journal Group	\$12,000.00	\$12,000.00
Pretrial Supervision Services	\$18,000.00	\$18,000.00
Total Program Expenses		\$48,100.00
Administration	\$ 9,319.00	\$ 9,319.00
Admin. Supplies, etc.	\$ 2,681.00	\$ 2,681.00
Total Administration		\$12,000.00
Total Program & Admin.		\$60,100.00
DDJRP 5-Day Housing		\$ 870.00

Board action: Comm. DePetro moved to approve the FY 2020 Grant Application as stated above. Second by Comm. Nordeen. Motion adopted (6-0)

**Chairperson Corkin commended Amy Peters for the funding she received on behalf of the Community Corrections Board!*

g. Demolition of Engine Test Cell

Steve Schenden, Sawyer Director of Operation, was present to discuss the following: Sawyer International Airport received an offer to purchase and remove the engine test cell. The building is a special prefabricated building designed to house jet engines for testing. The building is sound proof and has a large stand to hold jet engines. A small section

of the building has been leased for storage in the past for limited revenue. The engine test cell has been unused and unheated for over 20 years so the condition of the building and equipment is unknown.

U.S. Turbine Inc. of Taylor, Michigan submitted an offer to buy the test cell for \$50,000 and remove it from the site. County staff countered with \$100,000 price. U.S. Turbine Inc. resubmitted a counter offer of \$75,000. A copy of the offer is attached. The building would be completely removed from site, including the foundations, to one foot below grade, and then the site filled to grade. U.S. Turbine Inc. would pay the County \$75,000 and place an additional \$85,000 into an escrow account before any work started on the site. Associated Constructors estimated \$85,000 to demolish the structure, so the escrow will insure the project gets completed.

There has been limited interest in the building since the County acquired it from the Air Force. The building is in the area proposed for a cross wind runway so it is not a good location for development. If the cross wind runway were to be constructed, removal of the building now would reduce the cost of that project. The building is located north of Superior Extrusion.

Board action: Comm. Nordeen moved to accept the offer from U.S. Turbine Inc. to purchase and remove the Engine Test Cell, in an amount of \$75,000; also have civil counsel prepare a contract for the sale. Second by Comm. Alholm. Motion adopted (6-0)

h. Canadian Rail Consultant Recommendation

Steve Schenden, Sawyer Director of Operation, stated the following: Marquette County received ownership of the Railroad Spur (Spur) at K.I Sawyer when they acquired the former base and assets from the Air Force. The Spur runs across Marquette County, Potlatch and Bahrman Property. In the past Wisconsin Central would use the entire spur all the way to the end on the Bahrman Property. The main line serving the Spur is now operated by Canadian National (CN).

National Carbon is interested in shipping product by rail from K.I. Sawyer. When National Carbon contacted CN about loading cars on the Bahrman Site, CN required the track and ties are inspected and brought up to standards at the owner's expense. Staff does not believe the County has paid for track maintenance in the past. Canadian National also wanted the County to sign an agreement for the section of Spur on the Bahrman property. County staff would not recommend accepting some of the terms in the proposed CN agreement.

The agreement, in the files between the Sault Ste. Marie Bridge Company, a subsidiary of Wisconsin Central (now acquired by CN) and the County requires the railroad to maintain the track. Unfortunately the copy in the files is an unsigned draft. Canadian National has stated they do not have a copy of any agreement with the County. Scott Erbsich and I met with Brian Buchanan from CN on May 1, 2019, he again stated they did not have any agreement in their files, but he is interested in working together on a new agreement.

Staff also could not locate any agreement between Potlatch and the County for use of the Spur. Staff met with Potlatch and they did not have any records of agreements with the County. Potlatch had a copy of an agreement with CN but it was not signed.

With limited experience with railroads, County staff investigated hiring a consultant to help determine how best to manage the Spur and develop agreements with CN, Potlatch and any other entity using the Spur. Scott Erbsich and I met with Clinton Jones from Mineral Range Railroad he has a lot of experience in railroad operations and offered some insight into operation of the Spur.

We also had a phone conversation with Charles Montange. He is an attorney and with his experience and expertise he appears to be the best person to help the County get agreements in place.

Board action: Comm. Derocha moved to authorize Mr. Charles Montange be on retainer and allow the County Administrator to use his services, as needed to assist with the Spur management, with these services not to exceed \$10,000 without additional approval. Second by Comm. Adamini. Motion adopted (6-0)

i. UP 911 Authority Grant Assistance

Gary Johnson, Central Dispatch Manager, was present to explain the following: the UP 911 Authority is in the process of replacing our CAD servers. We have a primary server in Chippewa and a back-up server in Marquette, both are over seven years old and need to be replaced very soon. The total project will cost approximately \$200,000. We worked with the Region 8 Homeland Security Board and secured \$170,000 in grant funding for this project. The grant project has been reviewed and approved by the State Emergency Management and Homeland Security Department. The UPA has issued an RFP for the project and the bids will be due on May 8th.

The grant program requires that we expend the funds for the project upfront and then they reimburse us for those costs. The UPA would need to expend most of our cash on hand to cover this project, which is not ideal. We could request a cash advance from the grant program, however this process is lengthy and we need to keep the project progressing as these are critical replacements. Central Dispatch is requesting that we cover the upfront costs for this grant, which we would be fully reimbursed for. Central Dispatch's fund reserve is adequate to cover this project and this would allow the UPA to keep this project on track.

Board action: Comm. Adamini moved that Central Dispatch's Fund Reserve be used to cover the replacement of CAD Servers upfront; to be reimbursed by the UP 911 Authority Grant. Second by Comm. Derocha. Motion adopted (6-0)

j. Forsyth Township Assessing Agreement

Jacki Lykins, Equalization Director, was present to explain the following: Marquette County has an Equalization Department which has the necessary State certificates, experience, and leadership abilities to be able to provide management and leadership functions for the Township of Forsyth to successfully perform assessing and support functions. The General Tax Act of 1969 PA 203 authorizes the County Equalization Department to contract with a township or City to provide assessing services. The parties of this Agreement do hereby agree as follows:

1. This agreement is made between the County of Marquette and the Township of Forsyth for the purpose of establishing an agreement whereby the County will provide assessing services to the Township of Forsyth. Marquette County will hire additional field staff to complete the re-appraisal inspection process.

2. The Equalization Director will serve as the Assessor of Record for the Township of Forsyth. Additional Equalization Department Employees shall conduct the collection of appraisal data and will assist in providing assistance to residents regarding assessing issues. Marquette County will hire additional field staff to complete the re-appraisal inspection process. Current staff will assist in pricing and maintenance of property records. At no time should it be understood or implied that a complete re-appraisal will occur during this additional agreement.

3. At all times while performing the services specified in this Agreement, the Equalization Department Staff will be County of Marquette employees. Notice will be sent by mail to property owners prior to inspection by County Staff. County Staff will wear employee id badges with photos while conducting inspections. While interior inspections are desirable, the owners wished will be honored at all times. Survey questionnaires will be left at the property when no one is there during the inspection in an effort to obtain current building data.

4. The Equalization Director, while acting as the Township Assessor, will oversee and have final say in areas of the Assessor's Office pertaining to the certification of the assessment roll and the duties delineated.

5. The Equalization Department will initially be physically present at the Township of Forsyth facilities for 2 days per week to provide access to the general public and management of assessing activities. The specific office hours will be determined by agreement with the Township, but shall be consistent to the extent possible. In July and December, the office hours may be adjusted to accommodate Board of Review meetings. Additional office hours required by the Township will result in a modification of pricing.

6. The Equalization Director shall manage, supervise, and sign all necessary documents, paper work, and recommendations in an official capacity as the Township Assessor. The Equalization Department Staff **will not** engage in zoning activities.

7. The Equalization Director will be responsible for approving and signing the tax roll certification that goes to the Township Treasurer and other required state forms.

8. All assessing data will be maintained in the County's BSA database. The county will update the Township computer on a weekly bases to insure current information is available.

9. The Township of Forsyth and its employees shall fully cooperate with the County Equalization Department to assist in performing assessing and support functions.

10. The duties of the County Equalization Department acting as the Township Assessor shall be as follows:

- The Equalization Department, acting as the Township Assessor will be responsible for approving and signing the Assessment Roll, the Tax Roll and be present before the Board of Review and engage in other duties as defined below:

A. Assessment Roll-Duties

1. Oversee the development of the Assessment Roll per the General Property Tax Laws and the State Tax Commission guidelines.
2. Physically inspect and price all "new construction" in the Township
3. Physically inspect and re-price all sales from 2017 & 2018 in order to establish ECF data that satisfies the requirements set forth by the State Tax Commission
4. Improved properties will be inspected on an ongoing basis to insure accurate property records. Vacant land will be valued either by physical inspection or use of aerial photography. Updated digital photos and apex sketches will be added to records where needed.
5. Provide updated maps on an annual bases Establish land value maps for the Township
6. Maintain personal property records in compliance with statues
7. Equalization Staff will provide assistance to both Township Staff and citizens by phone or fax or e-mail during all regular County business hours. If necessary, citizens may visit the Equalization Department office for assistance

8. Prepare and sign the necessary reports as required by the State Tax Commission and General Property Tax Law
9. Provide a warrant roll to the Board of Review
10. Certification of roll
11. Provide Truth in Taxation Headlee calculations to Township Clerk for final approval

B. Board of Review-Duties

- Preliminary March Board – Present preliminary roll to the board of Review
- Regular March Board of Review – Staff will be present at all 12 hours of Board of Review sessions to assist the Board Members in reviewing assessed/taxable value issues
- July/December Board of Review – Staff will be present to provide the Board Members with necessary correction information.

12. The Township agrees to pay Marquette County \$107,000 annually for all services provided by the County Equalization Department relative to assessing functions to be paid as follows: Quarterly with first payment made upon execution of the agreement. All charges relating to the services provided for the processing of Assessment/Tax Rolls will continue to be billed to the Township at the same rates as other Townships/Cities that are serviced by the Tax Roll Division of the Department.

Items covered under this fee include: Staff costs-salary, benefits, payroll taxes; Postage-notification of property owners of inspections; Office supplies-files, envelopes etc. (we will use existing supplies available at Township office until they are depleted); Vehicle expenses for secondary vehicle as needed. Forsyth Township will provide one vehicle for use in inspections and is responsible for all expenses related to this vehicle.

13. Either the Township or County may terminate this Agreement without cause by providing 60-day written notice to the other party. The Township will be obligated to pay the amount for services provided by the County up to the date of actual termination. If the County loses its current Equalization Director; the County (with the approval of the Township) shall appoint another Equalization Department Employee to act as Township Assessor for the term of this Agreement. If the Township does not approve of this appointment of the Assessor of Record, the Township will not be bound by this Agreement and termination can occur immediately upon notice to the County.

14. In the event that the County Equalization Director, while acting in his/her capacity as Township Assessor, must defend a taxpayer appeal to the Board of Review, Michigan Tax Tribunal, Michigan Court of Appeals, or the Michigan Supreme Court, the Township of Forsyth shall provide at its own expense legal counsel to fully assist with the defense of these matters

15. It is further agreed that as to indemnification; To the fullest extent permitted by law, the Township of Forsyth agrees to indemnify, pay on behalf of, defend, and hold harmless Marquette County from and against any and all actions or causes of action, claims, demands, liabilities, lawsuits, or damages of whatsoever kind and nature, and from all losses, costs, and expenses arising out of any liability, or claim of liability, or injuries or damage to persons or property sustained or claimed to have been sustained by anyone whomsoever arising, on account of, or by reason of the acts or omissions of the county Equalization Department when acting as Assessor under the terms of this Agreement.

16. This Agreement shall be in effective May 1, 2019 for a term of three years at which time both parties shall have the ability to renegotiate the terms or terminate the Agreement. Both parties shall have the ability to renegotiate the terms of the agreement upon a 30 days written notice to the other party.

Board action: Comm. Derocha moved to accept the agreement between Marquette County and Forsyth Township for providing Assessing Services in the amount of \$107,000 annually for all services provided by the County Equalization Department relative to assessing functions. Second by Comm. Nordeen. Motion adopted (6-0)

k. Marquette Medical Care Facility Millage Request for August Election

Linda Talsma, County Clerk, submitted a memo stating, I have received notification from Jerry Hubbard, Administrator, Marquette County Medical Care Facility, that their County Millage expires the end of 2019. The Marquette County Department of Human Services at their last meeting held April 24, 2019 approved the following millage language for the August 6, 2019 Election:

MARQUETTE COUNTY MEDICAL CARE FACILITY - MILLAGE RENEWAL

For the purpose of renewing the millage for Marquette County Medical Care Facility, shall the limitation on the total amount of taxes on all property in Marquette County be continued in the amount of .55 mills (55 cents per one \$1,000 of state taxable value on real and personal property) to be levied for five years (2020-2024 inclusively) for the purpose of funding Marquette County's current and future obligations for the County Medical Care Facility located at the Frank S. Valente building. (This proposal will raise approximately \$1,274,600 in the first year)

Board action: Comm. Alholm moved to accept the ballot wording as stated above to be placed on the August 2019 ballot as a County-Wide Proposal. Second by Comm. Adamini. Motion adopted (6-0)

I. Marquette County Jury Board Re-Appointment Request

Linda Talsma, County Clerk, submitted a memo stating, the term of Carol Koski, Marquette, on the Marquette County Jury Board expired April 30, 2019. Carol has stated she is willing to continue her service on this board. I am requesting the board re-appoint Carol Koski to serve an additional term on this board as she has been an asset to Marquette County. MCL 600.1301 states that the appointment is made by the Board of Commissioners on recommendation of the circuit judge.

Board action: Comm. Nordeen moved to appoint Carol Koski, Marquette, on the Marquette County Jury Board condition of Circuit Judge Recommendation. Second by Comm. Alholm. Motion adopted (6-0)

11. LATE ADDITIONS

12. PUBLIC COMMENT: Chairperson Corkin opened the meeting for public comment, none was forthcoming.

13. COMMISSIONER COMMENTS, STAFF COMMENTS AND ANNOUNCEMENTS:

- **Chairperson Corkin** attended a meeting with Rep. Cambensy regarding legislative issues we have been following. Nothing definitive to report on gas taxes as there has not been much effort to come up with new money since the Governor's proposal. Also, spoke regarding 17 year olds being put back in the courts as youths and funding, as this is a big issues for counties and MAC has pushed this very hard.
- **Comm. DePetro** commended Marquette County Road Plow driver's for their quick response to make roadways safe for traveling on the May 1st snowstorm;
 - Also attended the Retired Senior Volunteer Program, which honored all the volunteers who help Seniors in need as April is "Volunteer Recognition Month". Cecilia Brown from the Mining Journal also attended and commended Cecilia on an excellent article regarding the event.
 - Reminded Commissioners that Monday, May 13, 2019 from 2:00 p.m. – 4:00 p.m. at the Sawyer International Airport and Business Center, 125 G Ave., there is a Q &A Presentation regarding the Michigan Aerospace Manufacturers Association on the Michigan Launch Initiative for elected officials.
- **Comm. Alholm** stated the Open House at the New Rehab Unit at the Medical Care Facility to be held on May 22, 2019 at 3:00 p.m.
- **Scott Erbsich, County Administrator**, stated on Tuesday, May 28, 2019 there is a Public Open House of the Public Defender's Office, 228 W. Washington St., Ste. 3 from 3:00 p.m. – 6:00 p.m.

14. CLOSED SESSION

15. ADJOURNMENT: There being no further business to come before the County Board, the meeting was adjourned at approximately 7:13 p.m.

Tonya Nelson
Deputy County Clerk

Gerald O. Corkin, Chairperson
Marquette County Board of Commissioners