

**Marquette County Aging Services
Advisory Committee Meeting**

**July 10, 2018 - 10:30 a.m.
Meeting held at the Marquette County Aging Services**

MINUTES

1. **Roll Call - Present:** Darlene Allen (Secretary), Lynn Emerick (Vice), Joan Haara, Don Kristola (Chair), & Sue Vercoe. **Excused:** Angelo Bosio & Edith Prosen. **Absent:** Stephen Adamini & Lynn Stahmann

Also present: Lori Stephens-Brown, Kathy DeMarinis, Julie Shaw, and Brian Veale

2. Approval of Minutes. A correction was made to item 7, Service Provider Comment. Brian Veale's statement was amended to indicate a report on "clients" being served. "In 2014 there were 41 Homemaker clients and 27 Chore worker clients and in 2017 there are 72 Homemaker clients and 39 Chore worker clients."

Joan Haara approved the corrections and Lynn Emerick second the motion.

3. Additions/Corrections to the Agenda:

Transportation was added to the agenda under Old Business. Motion to revise Agenda by Darlene Allen and Joan Haara second the motion.

4. Old Business

- a. Senior Service Directory:

Discussion of a Marquette County Aging Services Directory & Guidelines (a small spiral book) an Introduction Sheet along with Table of Contents Sheet distributed to each member present. Julie Shaw discussed font size to be 14 for easy reading. Joan Haara mentioned a possible tab for each section, Lynn Emerick mentioned requesting a price proposal when it comes time for printing. Discussion and feedback from board members, and prior to completion will receive input from local senior centers. Sue Vercoe suggested that the County Board receive copies before it is distributed to agencies and the general public.

- b. August Senior Millage

Millage is up for renewal August 7th, which gets voted on every 6 years. Centers can put in their newsletter date of election & state what the millage is for. Individuals can promote, write letters, encourage people to vote.

- c. Transportation

Julie Shaw said that a small group from the Senior Provider Network met about the Michigan Endowment Fund that offered a grant opportunity that could include the possibility of purchasing a new van. Julie Shaw & Lori Stephen-Brown did some research and in reference to the purchasing of the vehicle and other questions came up, such as a driver for the vehicle which would need a CDL license and who pays for the drivers

expenses, insurance, services on the vehicle, storage and a few others questions. It was discussed that more research needed to be completed at this time prior to applying for a grant to purchase a van.

5. New Business

a. Process and review of minutes:

Robert's Rule of Order was handed out to all members. Any changes to the minutes will be discussed and approved at the meetings. Darlene Allen will review the minutes prior to them being sent out to the board members.

b. Ideas on how to "review" Senior Services provided by millage dollars.

- 1.) Board members to visit Senior Centers to observe and receive feedback from the centers and report back to the committee
- 2.) Sue Vercoe said that quarterly reporting by the service providers will begin again and be available to the committee
- 3.) Go on a Meal Run with Meals on Wheels (Contact Lori Stephens-Brown to arrange)
- 4.) Joan Haara attends the RSVP meetings and Don Kristola attends Senior Service Providers meetings 3rd Tuesday of the month. They will report back to committee and other members can attend as well.

Darlene Allen will make a rotation chart as a guideline for members to attend.

c. Targeted topics for oral reports by the service providers

The group discussed focusing on each of the 5 priority services for senior centers as topics for the oral reports the meetings. One priority service could be the focus of each meeting. The topic for the August 14th meeting will be Homemaking. The other 4 priority services will be covered at future meetings. The oral report can address questions such as:

- 1.) Provide a description of the program.
- 2.) Who is eligible for services and how is eligibility determined?
- 3.) How are services accessed?
- 4.) Any needs or additions to your homemaker services?
- 5.) Details of the program. Provide an example detailing how a client can request service, be assessed and receive services.
- 6.) What challenges do they face delivering this service?

6. Public Comment: none

7. Service Provider Comment:

Lori Stephens Brown commented on Meals on Wheels 2018 Budget increase however that criteria means you have to increase your meals & concerns on increases on food cost, minimum wage, and other costs. Home delivered meals are in good shape, however congregate meals are a struggle as attendance along with the donations have gone down.

Brian was grateful for the extra funding support that recently came “at the right time.” Brian Veale said his area is growing and he has received new clients in Skandia, Sands Township, and West Branch. He is happy to report more are involved with the garden area and it is becoming successful. Forsyth Senior Center kitchen remodel is at the 2nd stage and there will be a 3rd stage yet to go. The center is identifying the needs of the building, which will need a new roof soon.

8. Committee Comments: Lynn Emerick suggested to increase communication committee make comments or give some input at the end of the meeting. Darlene Allen brought up voting information and voter guide, flyers and book marks to make available to the voters prior to the voting date. Don Kristola asked to look at, “What are some things we are involved in as members?”
9. Meeting Adjourned at 11:56