

**Marquette County Aging Services  
Advisory Committee Meeting**

**February 12, 2019 - 10:30 a.m.  
Meeting held at the Marquette County Aging Services**

1. **Roll Call - Present:** Stephen Adamini, Darlene Allen (Secretary), Lynn Emerick (Vice), Joan Haara, Don Kristola (Chair) **Excused:** Carol Holmgren & Edith Prosen

Also present: Kathy DeMarinis, Mary Harris, Kristy Malmsten, Lori Stephens-Brown, and Brian Veale, Sue Vercoe, Jeannetta Schipper –Student Nurse FSC.

2. Approval of Minutes December 11, 2018. A motion was made by Darlene Allen to approve the agenda, supported by Stephen Adamini, the motion was approved.
3. Additions/Corrections to the Agenda: None. A motion was made by Lynn Emerick to approve the minutes, supported by Darlene Allen, the motion was approved.
4. Old Business
  - a. Aging Service Directory Update: Lynn sent information to the senior centers and discussed a few gaps. She is waiting to hear back from all the centers. All senior centers agreed to review and give input prior to completion. The possibility of a press release when the directory is completed was discussed.
  - b. Annual Report/Meeting to the County Board: Lynn Emerick attended the Marquette County Board Meeting to present the 2018 Annual Report for MCAS. The report was accepted by the board for file. The board agreed to staggered terms for the committee members. An updated MCAS 2019 Roster will be provided at the next meeting on March 12, 2019.
  - c. 2019 Meeting Schedule: Meetings are to be held 2<sup>nd</sup> Tuesday of the month at 10:30. A meeting schedule will be provided at the next meeting.
  - d. Aging Services Support/Coordination: Priority needs- Lynn Emerick inquired if there is a possibility for a part time support person to help fill the gaps? Kathy's position is 80% RSVP and 20% Marquette Aging Services. Kathy's 20% includes taking & distributing notes for the MCAS meeting, along with the UPCAP & Millage date entry, reports and information to all four senior centers, along with reporting to the county on financials. Darlene Allen requested future discussion

on gaps for a support person at the next meeting in March. Darlene will provide a list of gaps identified by some of the senior centers that she had previously shared with the committee.

- e. RSVP Manager Status Report: Mary Harris is getting acclimated to her new position. She is getting registered on aging services affiliated sites with passwords and updating information. Mary has also brought in 3 new volunteers while working on updating volunteer information and sites.

5. New Business:

- a. Committee Terms: Recommended terms for the committee members were approved by the committee and will be forwarded to the county board for adoption. An updated MCAS 2019 Roster will be provided with terms listed at the March 12, 2019 meeting. Sue Vercoe mentioned that a new application for the committee had been received and will be considered by the county board at their next meeting.
- b. Home Injury Control Equipment (HIC) (Program Status): UPCAP approved for the senior centers to purchase HIC equipment for their clients. The county will reimburse the centers and submit the claims to UPCAP through the NAPIS system. Each individual senior is allotted up to \$200.00 for their Home Injury Equipment purchase, although UPCAP has the ability to approve an item if it goes over the \$200.00 maximum per person. Sue and Kathy will be the points of contact for seeking any clarifications or approvals from UPCAP. Forsyth Senior Center has already purchased, installed and billed the county following the new procedure. Kathy has questions out to UPCAP in regards to proper updated paperwork & training so that all senior centers are consistent, waiting for response from UPCAP. Negaunee has not been able to purchase HIC Equipment as they do not have a person to install the equipment. Joan Haara mentioned the possibility of contacting Habitat for Humanity to see if possible they would do installs for HIC.
- c. County Millage Allocation to Service Providers: 2019 Budget Reports discussed and Sue Vercoe spoke in reference to the budget information and spreadsheets that were distributed. The allocation is by formula based on the square mile and the number of seniors. There will be a County Tax Equalization Meeting in April that will establish the taxable values for the 2019 tax levy.
- d. Latest Millage Funded Services report: Quarterly reports were distributed for the quarter ended 12/31/18. The reports were prepared by Kathy and summarized the reporting information received from the service providers.

- e. Service Providers Oral Service Reports- Select services for March meeting: The committee indicated they would like to hear from the center directors about any chore services that are offered by their centers at the next meeting.
  - f. Review 2019 Committee site visits; member's attendance at council meetings; ride along for the Meals on Wheels program. Meeting schedules for the each of the senior centers is as follows: Forsyth Senior Center holds their meeting the 2<sup>nd</sup> Wednesday of the month, the Ishpeming Senior Center holds their meeting the 3<sup>rd</sup> Monday of the month, and Negaunee Senior Center holds their meeting the 1<sup>st</sup> Thursday of the Month. Lynn requested an update on that information to be distributed at the March meeting along with meeting times and contact information. Lori Stephens-Brown had previously extended an invitation to the committee to ride along on a Meals on Wheels delivery route or to visit a congregate meal.
6. Public Comment: none
7. Service Provider Comment:
- Negaunee Senior Center: Kristy Basolo-Malmsten mentioned the challenges she had trying to hire a social worker for her center. They are keeping very busy with their center events. Kristy also commented that transportation for seniors continues to be an issue.
- Forsyth Senior Center: Brian talked about the article that was written about the Forsyth Senior Center and the positive feedback from it. Forsyth Senior Center has many opportunities & activities coming up at his center. There is a multi-age fun day activity event that is coming up along with movies, games & a pizza party. They also recently hired one new chore worker & three homemakers.
8. Committee Comments: Stephen Adamini spoke about the county meetings being recorded, however they are not live yet but they are streamed and believe they are available on the county website for viewing. Lynn Emerick mentioned Cecilia Brown from The Mining Journal who is interested in doing articles on seniors, so we should contact her in the near future when the Aging Directory is complete or any other news on seniors. Joan Haara mentioned that the Superior Health Foundation program in May will be focused on transportation issues. She will keep the committee updated.
9. Meeting Adjourned at 11:56 by Don Kristola, Lynn Emerick approved motion and Stephen Adamini second the motion.